

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

**MEETING MINUTES
May 20, 2025**

**Chairman
Supervisor Liam Gogan - District 3 – ABSENT**

**Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4**

**Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Suzie Hawkins - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR RIC LEUTWYLER

A. PRESENTATIONS

A.1. County Counsel - Received an Annual Report from County Counsel Margaret Long.

Received comments from County Administrative Officer Trent Tuthill.

A.2. Transportation - Adopted a proclamation recognizing May 18-24, 2025, as Public Works Week.

Received comments from Director of Transportation Panos Kokkas.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Brownfield, and Carpenter-Harris
Absent: Gogan

B. PUBLIC COMMENT

Received comments from Terry Mines, Alexander Modine, Matthew Scrimmenger and Madeline.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive any reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill

C.3. Received reports from Members of the Board of Supervisors

C.4. Received a report from the Ad Hoc

Homeless Encampment

D. CONSENT CALENDAR

D.1. Board of Supervisors - Adopted Resolution Number 2025-025 supporting the Rotary Club of Weaverville's 2025 Fourth of July Parade and adopted Resolution Number 2025-026 pertaining to parking for the 2025 Fourth of July parade.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.2. Board of Supervisors - Authorized the Chairman to sign a letter of support for California Senate Bill 607 – The California Environmental Quality Act.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.3. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for May 6th, 2025.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.4. *This item was pulled from the consent calendar and considered separately.*

County Administrative Office - Adopted Resolution Number 2025-027 which supports the federal recognition of the Nor Rel Muk Wintu Tribe.

Motion: Carpenter-Harris **Second:** Cox **Carried**
Ayes: Cox, Carpenter-Harris, Leutwyler, and Brownfield
Absent: Gogan

D.5. *This item was pulled from the consent calendar and considered separately.*

County Administrative Office - Adopted Resolution Number 2025-028 which supports the federal recognition of the Tsnungwe Tribe.

Received comments from Dena, Member of the Public and Donna Landry-Rehling.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Cox and Brownfield
Absent: Gogan

D.6. *This item was pulled from the consent calendar and considered separately.*

County Administrative Office - Approved amendment number 2 to the employment contract with Trent Tuthill, extending the term to April 18, 2026, and adding one additional week of professional leave to provide County Administrative duties.

Received comments from County Counsel Margaret Long and Senior Financial Analyst Suzie Hawkins.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox and Carpenter-Harris
Nays: Brownfield
Absent: Gogan

D.7. General Services - Approved amendment number 2 to the agreement with Oakley's Pest Control, increasing the maximum cost to \$25,000 for each two-year term to provide pest control services to multiple locations throughout Trinity County.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.8. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 24/25 for Substance Use Disorder Services - Dept. 4230 increasing Revenues by \$16,500, Services and Supplies by \$9,000 and Interfund Expenses by \$7,500.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.9. Health and Human Services - Behavioral Health Services - Approved an agreement with Crestwood Behavioral Health, Inc to provide Mental Health Services to Trinity County members.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.10. Health and Human Services - Behavioral Health Services - Approved a memorandum of understanding with the California Department of State Hospitals (CA DSH) and the California Mental Health Services Authority (CalMHSA) to provide a hospital bed referral program.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.11. Health and Human Services - Behavioral Health Services - Approved an agreement with Willow Glen Care Center to staff and operate Alpine House, a County-owned Adult Residential Facility (ARF).

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.12. Health and Human Services - CWS - Approved an agreement with EA Family Services to provide supervised and monitored visits to clients of Child Welfare Services.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.13. Health and Human Services - Public Health - Approved a budget adjustment for FY24/25 for Jail Health - Dept 2119 increasing Revenues and Services & Supplies by \$140,000.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

D.14. Health and Human Services - Public Health - Approved an agreement with the California Department of Health Care Services (DHCS), allowing Trinity County Health and Human Services Agency (HHSA) to participate in the Intergovernmental Transfer (IGT) program for calendar year 2024 and authorized the Director of Health and Human Services Agency to sign the agreement and any future amendments.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.15. Health and Human Services - Public Health - Approved an agreement with Southern Trinity Area Rescue to provide Ambulance/EMS services in Zone 3 of Trinity County.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.16. Probation - Acknowledged receipt of the Juvenile Justice Realignment Block Grant (JJRBG) Plan.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.17. Probation - Approved an agreement with Correction Software Solutions to provide case management software.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.18. Probation - Approved an agreement with Health Management Associates, Inc to provide consulting services.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.19. Transportation - Adopted Resolution Number 2025-029 which approves the 2025/2026 Fiscal Year Projects/ Work Plan for funding from the Road Maintenance and Rehabilitation Account.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

- D.20. *This item was pulled from the consent calendar and considered separately.*

Transportation - Approved an agreement with Geocon Consultants Inc. to provide exploratory field-testing, monitoring, and design services.

Received comments from Director of Transportation Panos Kokkas and Tom Walts and County Administrative Officer Trent Tuthill.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, and Carpenter-Harris
Absent: Gogan

D.21. *This item was pulled from the consent calendar and considered separately.*

Transportation - Approved an agreement with MGE Engineering Inc. to provide exploratory field-testing, monitoring, and design services.

Received comments from Director of Transportation Panos Kokkas.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Brownfield, and Carpenter-Harris
Absent: Gogan

D.22. Trinity County Transportation Commission - Reappointed Tricia Aberg to the position of local social service provider for persons of limited means to serve a 3-year term, and appointed Julie LaHorgue to the position of potential transit users who is 60 years of age or older to serve a 3-year term on the Social Services Transportation Advisory Council (SSTAC).

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, and Carpenter-Harris
Absent: Gogan

E. PUBLIC HEARINGS

E.1. Community Development - Environmental Health - Conducted a public hearing and introduced and waived the reading of an ordinance amending Trinity County Code Section 2.64.050, enacting fees related to Trinity County Environmental Health California Unified Program Agency (CUPA) Fees.

Received comments from Environmental Health Division Director Kristy Anderson.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Brownfield, and Carpenter-Harris
Absent: Gogan

F. COUNTY MATTERS

F.1. Board of Supervisors - Discussed and adopted Resolution Number 2025-030 endorsing the policies and recommendations in the guidance document titled "Collaborative Strategy for Federal Land Management in Trinity County".

Received comments from TC RCD Executive Director Kelly Sheen, Tom Walts, Joseph Bower, Kenneth Baldwin, USFS Shasta-Trinity National Forest District Ranger Tara Jones and Larry Glass.

Motion: Cox **Second:** Brownfield **Carried**
Ayes: Brownfield, Cox, Leutwyler, and Carpenter-Harris
Absent: Gogan

- F.2. Board of Supervisors - Received a status update from Supervisor Leutwyler on the Tourism Development Advisory Board actions and plans.

Received comments from Chief Administrative Officer Trent Tuthill and John Hamilton.

- F.3. Community Development - Building - Introduced and waived the reading of an ordinance amending Trinity County Code Section 15.04, adding new definitions and building permit exemptions that conform to the California Building Code, including the exemption of agricultural structures.

Received comments from Senior Building Inspector Cody Smith and Lisa Wright.

Motion: Cox **Second:** Brownfield **Carried**
Ayes: Brownfield, Cox, Leutwyler, and Carpenter-Harris
Absent: Gogan

- F.4. County Administrative Office - Received an update from County Administrative Officer Trent Tuthill and Director of Health and Human Services Liz Hamilton on Jail Health budget-related items.

Received comments from Sheriff Tim Saxon.

- F.5. County Administrative Office - Pursuant to the County Fee Waiver Policy, found that the Trinity County Fair Association's Annual Fair provides a public benefit and approved in part, their application for waiver of County fees, waiving the Solid Waste fees in the amount of \$4,960.

Received comment from County Administrative Officer Trent Tuthill.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, and Carpenter-Harris
Absent: Gogan

G. CLOSED SESSION

- G.1. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Laila Cassis, Suzie Hawkins and Margaret Long

Employee Organizations: Deputy Sheriffs Association, General Unit,
Management and Confidential Unit, Probation Peace Officers Association and
Skilled Trades Unit

Direction was given to negotiators.

G.2. Government Code Section 54954.5(e) - Public Employee
Appointment: Clerk/Recorder/Assessor

Direction was given to staff.

G.3. Government Code Section 54954.5(e) - Public Employee Evaluation - County
Counsel

Continued to June 17, 2025.

G.4. Government Code Section 54954.5(d) - Liability Claim
No. of Cases: One

Claimant: Ryan Lynn (Claim No. TRI 25-0008)
Agency Claimed Against: Trinity County

Denied Claim.

ADJOURN

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris,
Vice Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:


Deputy