

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

MEETING AGENDA

June 3, 2025

Chairman

Supervisor Liam Gogan - District 3

Vice-Chairman

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1

Supervisor Jill Cox - District 2

Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

B. REPORTS/ANNOUNCEMENTS

B.1. Report from Department Heads

B.2. Report from County Administrative Officer

B.3. Reports from Members of the Board of Supervisors

B.4. Reports from Ad Hoc

- Homeless Encampment

C. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

C.1. Auditor/Controller - Adopt a resolution that removes from the Auditor's Office Capital Asset Inventory Listing the following assets:

- Asset ID 13353 - Bi-Tech Servers; and
- Asset ID 13639 - One Solution Software.

No fiscal impact.

C.2. Auditor/Controller - Approve amendment number 9 to the agreement with Rodney Craig Goodman increasing the maximum cost to \$113,100.

An additional \$18,850 from the Auditor's Office FY 25/26 budget.

C.3. Auditor/Controller - Approve establishing a new special revenue fund - Fund 211 for Opioid Settlement Funds.

No fiscal impact.

C.4. Board of Supervisors - Authorize the Chairman to sign letters of support to Senator Padilla and Schiff regarding the Nonprofit Security Grant Program.

No fiscal impact.

C.5. County Administrative Office - Approve amendment number 1 to the agreement with Caporusso Communications extending the term to June 30th, 2026 and increasing the maximum cost by \$60,000 to provide communications and public relations services to the county.

Additional \$60,000 to be split between Administration, Health & Human Services and Behavioral Health Services.

C.6. Health and Human Services- Admin - Approve an agreement with The Regents of The University of California, Davis to provide professional continuing education, training, and staff development.

No impact to the General Fund; up to \$213,435 over three years from the Health and Human Services Agency budget.

C.7. Health and Human Services - Public Health - Approve an agreement with Shasta Regional Medical Center to provide as needed imaging services for the Trinity County Detention Facility and Trinity County Juvenile Detention Facility.

No impact to the General Fund; up to \$10,000 per year from the Jail

Health budget.

- C.8. Human Resources - Approve a budget adjustment for FY 24/25 for OPEB - Dept. 6300 increasing Salary and Benefits by \$348,988.

No impact to the General Fund; current cash balance in OPEB ISF - Fund 188 is \$5,431,257.60.

- C.9. Human Resources - Approve a master memorandum of understanding with the Trinity County General Unit establishing salary and benefits effective February 1, 2025.

Unknown fiscal impact.

- C.10. Human Resources - Approve the job description for the County Clerk/Recorder/Assessor/Registrar of Voters.

No fiscal impact.

- C.11. Human Resources - Approve the job description for the Human Resources Technician.

No fiscal impact.

- C.12. Probation - Approve amendment number 1 to the agreement with Tuolumne County, extending the term to June 30, 2028, and increasing the maximum cost to "not to exceed \$182,500 per fiscal year" to provide detention for Trinity County youth.

Up to \$182,500 per fiscal year from Probation Department budget.

- C.13. Probation - Approve an agreement with Shasta County Juvenile Rehabilitation Facility to provide detention on a space available basis.

Up to \$300,000 over the three-year term of the agreement from the Probation Department budget.

- C.14. Probation - Approve an agreement with Tehama County Juvenile Detention Facility to provide detention on a space-available basis.

Up to \$250,000 from the Probation Department budget with \$50,000 from the annual Juvenile Justice Realignment Block Grant allocation.

- C.15. Transportation - Adopt a resolution which authorizes federal funding under Federal Transit Administration Section 5311, 5311(f), and 5339(a) with Caltrans, and authorizes the Director of Transportation to execute and file all certification of assurances, agreements or any other document required.

No impact to the General Fund; estimated grant revenue of \$54,645.28 in 5311 funds and \$382,435.92 in 5311(f) funds, and estimated grant

revenue not to exceed \$700,000 in 5339 funds to the Transit Fund.

- C.16. Transportation - Approve a budget adjustment for FY 24/25 for Transit - Dept. 3360 increasing Revenues by \$263,235 and Fixed Assets by \$299,235.

No impact to the General Fund; \$299,235 from 5339 Federal Grant funding and State of Good Repair funding.

- C.17. Trinity County Transportation Commission - Adopt a resolution which approves the definitions for "Unmet Transit Needs" and "Reasonable to Meet".

No impact to the General Fund; estimated revenue in the amount of \$315,000 in Local Transportation Funds.

D. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- D.1. Community Development - Building - Introduce and waive the reading of an ordinance creating Trinity County code section 15.26 regarding Movable Tiny Homes.

Unknown fiscal impact.

- D.2. Community Development - Building - Waive the reading of and enact an ordinance amending Trinity County Code Section 15.04, adding new definitions and building permit exemptions that conform to the California Building Code, including the exemption of agricultural structures, introduced May 20, 2025.

Unknown fiscal impact.

- D.3. Human Resources - Adopt a resolution approving a salary schedule and alphabetical listing of classifications for Trinity County Employees Effective May 1, 2025.

No fiscal impact.

- D.4. Community Development - Environmental Health - Waive the reading of and enact an ordinance amending Trinity County Code Section 2.64.050 pertaining to Trinity County Environmental Health California Unified Program Agency (CUPA) Fees, introduced May 20, 2025.

Estimated revenue to Environmental Health in the amount of \$157,000 and eligibility for between \$60,000 and \$100,000 in grant funds.

- D.5. Community Development - Cannabis - Receive an update from the Cannabis Division regarding various General Plan and Zoning Code topics.

No fiscal impact.

D.6. County Administrative Office - Introduce and waive the reading of an ordinance creating Trinity County code section 8.41 regarding Encampments on Public Property.

Unknown fiscal impact.

D.7. County Administrative Office - Discuss and provide direction to staff regarding potential county revenue options.

Unknown fiscal impact.

E. CLOSED SESSION

E.1. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Laila Cassis and Elizabeth Hamilton
Employee Organizations: IHSS.

E.2. Government Code Section 54956.95 - Liability Claim
Claimant: Seth Ruiz (Claim No. TIBY-600219)

ADJOURN