

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
May 6, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Amanda Uhrhammer – Assistant County Counsel
Suzie Hawkins - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

- A.1. Health and Human Services - Behavioral Health Services - Adopted a proclamation recognizing May 2025 as Mental Health Awareness month.

Received comments from Director of Health and Human Services Agency Liz Hamilton.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Cox, Brownfield and Gogan

- A.2. County Administrative Office - Adopted a proclamation recognizing May 4 - 10, 2025 as Public Service Recognition Week.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Brownfield, Carpenter-Harris and Gogan

A.3. County Administrative Office - Received an update from U.S. Forest Service Forest Supervisor Tara Jones regarding matters of interest in Trinity County.

A.4. Transportation - Received an update from Caltrans District 2 Trinity County Area Project Manager Bill Barnes regarding current projects within Trinity County.

Received comments from County Administrative Officer Trent Tuthill.

A.5. Health and Human Services - Office of Emergency Services - Received a presentation from Trinity County Office of Emergency Services regarding ReadyTrinity.org.

Received comments from Staff Services Manager Caleb Jensen and Information Officer Justin Caporusso.

B. PUBLIC COMMENT

Received comments from Margaret Lewis and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the following Ad Hoc

- Homeless Encampment

D. CONSENT CALENDAR

D.1. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for March 18, April 1 and April 15, 2025.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.2. Community Development - Environmental Health - Authorized the Chairman to sign a letter supporting AB 1288 (Addis): Registered Environmental Health Specialists.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.3. County Administrative Office - Approved a budget adjustment for FY 24/25 for Grants Admin - Dept 8193 increasing Revenues and Other Charges by \$5,000.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.4. County Administrative Office – Approved amendment number 4 to the agreement with LexisNexis extending the term to May 31, 2028, and increasing the maximum amount to provide legal research services and authorized the County Administrative Officer to sign any future amendments.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.5. County Administrative Office - Authorized the Chairman to sign a letter of support regarding the Annual Trinity County Fair Parade.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.6. General Services - Adopted Resolution Number 2025-023 which:

1. Removes the following items from Motor Pool and General Services' Capital Asset Inventory Listings:

Asset ID 13400, 2014 Jeep Patriot Sport, MP #0038 VIN

#1C4NJRBB2ED751817; and

Asset ID 13369, 2013 Subaru Legacy, VIN #4S3BMBA63D3024020;
and

2. Authorizes the trade of Asset ID 13369 to Trinity Alps Unified School District in exchange for \$1,000 and a Commercial Grade Dishwasher.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.7. Health and Human Services - Behavioral Health Services - Approved an agreement with Dimension Reports LLC to provide reporting on 837 and 835 X12 HIPAA files.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.8. Health and Human Services - Public Health - Approved an agreement with Recover Addiction Services Inc. to provide Medi-Cal billing services for the Jail Health Program.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.9. Sheriff - Approved an agreement with Rogue Jet Boatworks to build an aluminum-hulled vessel within the required specification, complete with trailer, suitable to perform law enforcement, search and rescue patrol functions in and on waterways.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.10. Transportation - Accepted work completed by Truesdell Corporation of California, Inc. for the Rush Creek Road HFST project and authorized the Director of Transportation to sign Notice of Completion.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.11. Transportation - Authorized the Director of Transportation to approve the construction change orders 4 and 5 with Stimpel-Wiebelhaus Associates, Inc. for the Ruth - Zenia PM 18.75 storm damage project and authorized the Director of Transportation to approve all future change orders necessary for the project completion, provided that the aggregate contract amount does not exceed \$4,466,250.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

D.12. Trinity County Transportation Commission - Adopted Resolution Number 2025-024 which authorized the execution of the FY 2024-25 Low Carbon Transit Operations Program.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox, Carpenter-Harris and Gogan

E. COUNTY MATTERS

- E.1. Auditor/Controller - Approved a budget adjustment for FY 24/25 for County Audit - Dept 1101 which increased Services & Supplies by 23,531; and approved a budget adjustment for FY 24/25 for General Fund Contingency - Dept 9901 which decreased Appropriations for Contingency by \$23,531.

Received comments from Auditor/Controller Christine Gaffney.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Leutwyler, Cox, Brownfield and Gogan

- E.2. Community Development - Cannabis - Waived the reading of and enacted Ordinance Number 315-859 amending Trinity County Code Section 17.43 pertaining to Commercial Cannabis Regulations and Code Section 17.32 pertaining to Use Permits, introduced April 15,2025.

Received comments from Cannabis Division Director Drew Plebani and Lisa Wright.

Motion: Brownfield **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Brownfield, Leutwyler, Cox and Gogan

- E.3. County Administrative Office - Pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000 selected the following proposals for funding and authorize the County Administrative Officer to sign the agreements and any future amendments.

- Junction City Fire Protection District - \$10,000 for the purchase of one Floto-Pump and one High-Volume Floating Pump;
- TC Resource Conservation District - \$72,750 for Community Wildfire Mitigation and Education;
- TC Search and Rescue - \$30,000 for Technical roper rescue operations course, advance wilderness first aid course and misc. equipment purchase, repair and maintenance;
- Watershed Research & Training Center - \$68,750 for Southern Trinity County Firewise Communitis project;
- Weaverville Fire Department - \$60,000 for Trinity County Defensible Space Improvement project.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

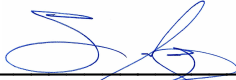
Received comments from Lisa Wright.

Evaluation conducted and direction given to staff.

F.2. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Laila Cassis, Suzie Hawkins and Margaret Long
Employee Organizations: Deputy Sheriffs Association, General Unit, Management and Confidential Unit, Probation Peace Officers Association and Skilled Trades Unit.

Direction given to staff.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy