

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
April 15, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Kelsey Walsh - County Counsel
Suzie Hawkins - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting was conducted with a zoom option.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE LEAD BY SUPERVISOR CARPENTER-HARRIS

A. PRESENTATIONS

- A.1. Human Resources - Adopted a proclamation recognizing the Chief Information Officer Michael Singleton upon his retirement from Trinity County.

Received comments from Chief Information Officer Michael Singleton.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

- A.2. Clerk of the Board - Received a presentation from Frontier Communications VP of External Affairs Doug McAllister regarding a project of interest to the Weaverville area.

Received comments from County Administrative Officer Trent Tuthill.

B. PUBLIC COMMENT

Received comments from Lisa Wright, Chu Pang-Lee, Tommy Lor, Catherine Sidman, Ben Kellogg and Pesha.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Deputy Director of Community Development Ed Prestley.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the following Ad Hoc

- Homeless Encampment

D. CONSENT CALENDAR

D.1. Agriculture - Approved amendment number 2 to the agreement with USDA-Animal and Plant Health Services-Wildlife increasing the maximum cost by \$10,000 to provide wildlife program activities within Trinity County.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.2. Auditor/Controller - Approved amendment number 3 to the agreement with KOA HILLS Consulting LLC, increasing the maximum amount to \$85,000 per year and adding exhibit B, to provide on-call support, training and software setup; and authorized the Auditor-Controller to sign all future amendments.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.3. Board of Supervisors - Authorized the Chairman to sign a letter of opposition for AB 339 - Local public employee organizations: notice requirements.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.4. Board of Supervisors - Authorized the Chairman to sign a letter of support for AB 1 - Residential property insurance: wildfire risk.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.5. Board of Supervisors - Authorized the Chairman to sign a letter of support for AB 846 - Endangered species: incidental take: wildfire preparedness activities.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.6. Board of Supervisors - Authorized the Chairman to sign a letter of support for SB 223 - The Wildfire Smoke and Health Outcomes Data Act.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.7. Board of Supervisors - Authorized the Chairman to sign a letter of support for SB 547 - Commercial property insurance cancelation and nonrenewal.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.8. Clerk of the Board - Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity.

- Resolution Number 2025-017 – Local emergency due to the 2024 Late January Winter Storm;
- Resolution Number 2025-018 – Local emergency due to the 2024 March Winter Storm;
- Resolution Number 2025-019 - Local emergency due to the 2024 Mid-December Winter Storm; and
- Resolution Number 2025- 020- Local emergency due to the 2025 Mid-February Winter Storm.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.9. Clerk of the Board - Appointed Liz Hamilton, Laila Cassis and Margaret Long as the County's designated representatives for negotiations with the In-Home Support Services unit.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.10. Community Development - Planning - Approved a budget adjustment for FY 24/25 for Planning - Dept 2800 increasing Revenues and Services & Supplies by \$243,500.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.11. County Administrative Office - Authorized the Chairman to sign a letter of support for Golden State Connect Authority Federal Funding Account grant application on behalf of Trinity County.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.12. District Attorney - Approved a budget adjustment for FY 24/25 for Asset Seizure DA - Dept. 8588 increasing Services & Supplies by \$1,400.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.13. District Attorney - Approved a budget adjustment for FY 24/25 for the District Attorney - Dept. 2100 increasing Revenues by \$2,000; and approved a budget adjustment for FY 24/25 for Victim Witness-DA - Dept. 8192 increasing Inter-fund Expenses by \$2,000.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.14. Health and Human Services - Behavioral Health Services - Approved amendment number 1 to the agreement with North State Security extending the term and contract performance time to June 30, 2026 to provide onsite security guard services at the main clinic for Behavioral Health Services.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.15. Health and Human Services - Behavioral Health Services - Approved an agreement with Julie Ashton-Boyd to provide Clinical Mentoring and Clinical Support Services to HHSA/BHS Clinical Staff.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.16. Health and Human Services - Office of Emergency Services - Ratified the Director of Emergency Services' proclamation and confirmed the existence of a local emergency in Trinity County due to the 2025 late March winter storm.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.17. Health and Human Services - Public Health – Approved amendment number 1 to the agreement with Mountain Communities Healthcare District extending

the term to June 30, 2026, and increasing the maximum cost by \$15,000 to provide hospital preparedness planning and surge capacity activities.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.18. Health and Human Services - Public Health - Approved amendment number 1 to the agreement with the California Department of Public Health (CDPH) to increase funding by \$25,368 for Trinity County Health and Human Services Agency (HHSA) Career Ladder Education and Development Program.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.19. Health and Human Services - Public Health - Approved amendment number 3 to the agreement with Cameron Brown, MPH, CPH, extending the term to December 2026, increasing the maximum cost by \$75,000, and replacing Exhibit B1 with Exhibit B2 to provide epidemiological services.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.20. Health and Human Services - Public Health - Approved amendment number 5 to the agreement with Human Response Network extending the term to June 30, 2027, and increasing the maximum cost by \$520,000 to provide tobacco education services.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.21. Health and Human Services - Public Health - Approved an agreement with Southern Trinity Health Services dba Southern Trinity Area Rescue (STAR) to provide Ambulance/EMS services in Zone 3 of Trinity County.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.22. Sheriff - Adopted Resolution Number 2025-021 authorizing participation in the 2025/2026 Boating Safety and Enforcement Financial Aid Program.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

- D.23. Sheriff - Approved amendment number 1 to the agreement with Emergency Vehicle Outfitting Company increasing the maximum cost by \$25,000 per fiscal year to install, maintain, repair and reprogram vehicle and communications equipment used by the Trinity County Sheriff's Office on an as needed basis.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.24. Transportation - Awarded to Thomas R. Bess, Inc the contract for Asphalt Concrete and Premix Schedule II.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.25. Transportation - Awarded to Tullis, Inc the contract for Asphalt Concrete and Premix Schedule I.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.26. Treasurer/Tax Collector – Adopted Resolution Number 2025-022, approving the sale of tax defaulted properties subject to the power of sale.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.27. Treasurer/Tax Collector - Adopted the 2024-2025 Annual Investment Policy (Policy Number 2025-01).

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.28. *This item was pulled from the consent calendar and considered separately.*

Treasurer/Tax Collector - Authorized the Chairman to sign a letter of support regarding SB 346 - Local agencies: transient occupancy taxes: short-term rental facilitator.

Motion: Carpenter-Harris **Second:** Brownfield **Carried**
Ayes: Brownfield, Carpenter-Harris, Leutwyler, Cox and Gogan

E. COUNTY MATTERS

E.1. Community Development - Natural Resources – Discussed approving budget adjustments to provide \$82,200 in contingency dollars to Natural Resources.

Received comments from Deputy Director of Community Development Ed Prestley.

Motion by Supervisor Brownfield, second by Supervisor Leutwyler to deny the budget adjustments was withdrawn.

Approved a budget adjustment for FY 24/25 for Natural Resources - Dept 2700 increasing Transfers In by \$82,200 and decreasing Revenues by \$167,437 and Salaries & Benefits by \$53,648; approved a budget adjustment for FY 24/25 for Contribution to Others – Dept 1990 increasing Transfers Out by \$82,200 and approved a budget adjustment for FY 24/25 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$82,200 and directed staff to provide an update regarding the status of the Natural Resources Department.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Leutwyler, Cox, Brownfield and Gogan

- E.2. Community Development - Cannabis - Discussed taking one of the following actions regarding amending Trinity County Code Section 17.43 pertaining to Commercial Cannabis Regulations and Section 17.32 pertaining to Use Permits:

- A. Waive the reading of and enact an ordinance amending Trinity County Code Section 17.43 and Section 17.32 as introduced on April 1, 2025; or
- B. Introduce and waive the reading of an ordinance amending Trinity County Code Section 17.43 and Section 17.32 as revised after the April 1, 2025 meeting.

Received comments from Cannabis Division Director Drew Plebani, Lisa Wright, Chu Pang-Lee, Adrien Keys, Catherine Sidman, Lizza, and Ben Kellogg.

Introduced and waived the reading of an ordinance amending Trinity County Code Section 17.43 and Section 17.32 as revised by staff after the April 1, 2025 meeting.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Two

National Prescription Opiate Litigation (Case No. 1:18-op-450901);
Lewandowski v. County of Trinity, et al. (US District Court Case No. 2:24-CV-01697-JAM-JDP)

Direction was given to staff.

F.2. Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer Trent Tuthill.

Direction was given to CAO Tuthill.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:



Deputy