

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

**MEETING MINUTES
March 18, 2025**

**Chairman
Supervisor Liam Gogan - District 3**

**Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4**

**Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Leah Adams - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING WAS CALLED TO ORDER AT 9:00 AM

Supervisor Carpenter-Harris arrived late following the start of agenda item A1.

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

- A.1. County Administrative Office – In recognition of Women’s History Month, each District Supervisor recognized one woman from their district. The following women were recognized:

District 1 Supervisor Ric Leutwyler recognized Katie Quinn
District 2 Supervisor Jill Cox recognized Serena Brown
District 3 Supervisor Liam Gogan recognized Charlene Dunaetz
District 4 Supervisor Heidi Carpenter-Harris recognized Sadie Fagan
District 5 Supervisor Julia Brownfield recognized Shelley Rodgers

Received comments from County Administrative Officer Trent Tuthill.

A.2. County Administrative Office - Received a presentation from Heidi McHugh, Field Representative for Assemblymember Chris Rogers, 2nd Assembly District on matters of interest to Trinity County.

B. PUBLIC COMMENT

Received comments from Michael Plecha and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors

C.4. Received a report from the following Ad Hocs:

- Homeless Encampment

D. CONSENT CALENDAR

D.1. *This item was pulled from the consent calendar and considered separately*

Board of Supervisors – Discussed appointing Ben Reed as District 5 Tourism Development Advisory Board Member to serve a 3-year term expiring March 2028.

Received comment from John Hamilton

Subsequent motion by Supervisor Leutwyler, second by Supervisor Cox to reject the appointment of Ben Reed was withdrawn.

Motion: Leutwyler **Second:** Cox **Failed due to being withdrawn.**

Appointed Ben Reed as District 5 Tourism Development Advisory Board Member to serve a 3-year term expiring March 2028.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.2. Board of Supervisors - Authorized the Chairman to sign a letter of support for Assembly Bill 1038, Bear hunting and use of dogs.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.3. Board of Supervisors - Authorized the Chairman to sign a letter of support regarding Northern Valley Catholic Social Service's (NVCSS) application for federal funding to establish a Program of All-Inclusive Care for the Elderly (PACE) in Trinity County.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.4. Board of Supervisors - Authorized the Chairman to sign a letter of support regarding Senate Bill 818 Mountain Lions, Pilot program, permitted houndspersons.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.5. Community Development - Planning - Adopted Resolution Number 2025-011 naming an unnamed road within section 22, T 3 N, R6 E, Humboldt Meridian as Bulgaria Road.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.6. Child Support Services - Approved a memorandum of understanding with Humboldt County to provide Child Support services, allowing Humboldt County to remain the lead County, and authorized the Director of Child Support Services, to execute any and all subsequent amendments.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.7. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors (BOS) for March 4, 2025 and the joint BOS and Planning Commission meeting minutes for March 4, 2025.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.8. Clerk of the Board - Reappointed Mike Cottone to the PSA 2 Area Agency on Aging to serve a 4-year term expiring March 2029.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.9. Clerk-Recorder/Assessor/ Elections - Approved an agreement with Runbeck Election Services LLC to provide support and maintenance services for the current Election Management System (DIMS.net)

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.10. Health and Human Services - Behavioral Health Services - Adopted Resolution Number 2025-012 which authorizes the Director of Health and Human Services Agency, or his/her designee, to sign the DHCS Performance Contract with the State Department of Health Care Services, and all subsequent amendments or updates.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.11. Health and Human Services - Behavioral Health Services - Approved amendment number 1 to the agreement with California Hearing Officers LLP, extending the term to December 31, 2025 and; increased the maximum cost to \$43,000 to provide Hearing Officers for Administrative Hearings.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.12. Health and Human Services - Behavioral Health Services - Approved amendment number 6 to the agreement with Aegis Treatment Centers, LLC, setting the maximum cost to \$150,000 per fiscal year to provide a Narcotic Treatment Program (NTP) to Trinity County Residents.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.13. Solid Waste - Approved an agreement with Peterson Tractor Company to provide twelve scheduled lubrication services to #446 backhoe and #926 loader.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.14. Transportation - Adopted Resolution Number 2025-013 which approved the Title VI Program for the Department of Transportation.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.15. Transportation - Awarded Albina Asphalts the contract for Asphaltic Emulsions for Schedule I.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.16. Transportation - Awarded Dan Palmer Trucking, Inc. the contract for Aggregates for Schedule I.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

D.17. Transportation - Awarded Dan Palmer Trucking, Inc. the contract for Asphalt Concrete and Premix for Schedule I and II.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

E. PUBLIC HEARING

E.1. Solid Waste - Conducted a public hearing and adopted Resolution Number 2025-014 which establishes a schedule of fees for waste disposal and provides for appropriate exemptions and credits for the 2025-2026 annual solid waste parcel fee billing.

Received comments from Deputy Director of Solid Waste Diane Rader.

Motion: Cox **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Cox, Leutwyler, Brownfield and Gogan

F. COUNTY MATTERS

F.1. Clerk of the Board - Selected the following proposal for the 45-day public comment period pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000.

- Junction City Fire Protection District - \$10,000 for the purchase of one Floto-Pump and one High-Volume Floating Pump;
- TC Resource Conservation District - \$74,000 for Community Wildfire Mitigation and Education;
- TC Search and Rescue - \$30,000 for Technical roper rescue operations course, advance wilderness first aid course and misc. equipment purchase, repair and maintenance;
- Watershed Research & Training Center - \$70,000 for Southern Trinity County Firewise Communitis project;
- Weaverville Fire Department - \$60,000 for Trinity County Defensible Space Improvement project.

Received comment from County Administrative Officer Trent Tuthill.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

F.2. Human Resources - Took the following actions to change the Deputy Director of Behavioral Health – Clinical Services to Behavioral Health – Clinical Services Manager:

- Approved the classification title change;
- Approved the revised job description;
- Authorized the Director of Human Resources to update the classification title on the alphabetical listing of classifications, the

departmental allocation list and any other places it may be referenced;
and

- Approved a side letter agreement with the Management and Confidential unit regarding this title change.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Leutwyler, Carpenter-Harris and Gogan

G. CLOSED SESSION

G.1. Government Code Section 54954.5(c) - Conference with Legal Counsel -
Existing Litigation

No. of Cases: 1

Ortiz v. County of Trinity (Trinity County Superior Court Case Number 2:21-cv-02248-JAM-DMC).

Direction was given to staff.

G.2. Government Code Section 54954.5(e) - Threat to Public Services or Facilities
Consultation with: Trinity County Sheriff

No reportable action.

ADJOURN

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy