

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
February 18, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Leah Adams - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

Supervisor Carpenter-Harris arrived 15 minutes late.

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

- A.1. Health and Human Services- Admin - Adopted a proclamation of appreciation which recognizes Public Health Branch Director Marcie Jo Cudziol for her years of service upon her retirement from Trinity County.
Received comments from Public Health Branch Director Marcie Cudziol.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield, and Gogan
Absent: Carpenter-Harris

- A.2. Human Resources - Adopted a proclamation of appreciation which recognizes Director of Behavioral Health Services (BHS) Connie Smith for her years of service upon her retirement from Trinity County.
Received comments from Director of BHS Connie Smith.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

- A.3. Probation - Adopted a proclamation of appreciation which recognizes Assistant Chief Probation Officer Lance Floerke for his years of service upon his retirement from Trinity County.
Received comments from Assistant Chief Probation Officer Lance Floerke.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Brownfield, Carpenter-Harris and Gogan

- A.4. Clerk of the Board - Received a presentation from Trinity County Historical Society Representative Dero Forslund celebrating Trinity County's 175th Anniversary.

B. PUBLIC COMMENT

Received comments from Vidette Mayer, Adrien Keys, Tiffany Hurman, and Lisa Wright.

C. REPORTS/ANNOUNCEMENTS

- C.1. Did not received reports from Department Heads
C.2. Received a report from County Administrative Officer Trent Tuthill
C.3. Received reports from Members of the Board of Supervisors
C.4. Received a report from the following Ad Hoc
- Homeless Encampment

D. CONSENT CALENDAR

- D.1. Behavioral Health Services - Approved an agreement with GHC of San Jacinto LLC dba The Bradley Gardens to provide Skilled Nursing Facility (SNF) with Behavioral Health services (ECM) or other such services as required by the licensure of the facility to mentally disabled adult persons who are Trinity County residents ages 18 years and older.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

- D.2. Clerk of the Board – Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity.

- Resolution Number 2025-006 – Local emergency due to the 2024 Late January Winter Storm; and
- Resolution Number 2025-007 – Local emergency due to the 2024 March Winter Storm; and
- Resolution Number 2025-008 – Local emergency due to the 2024 Mid-December winter Storm.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

D.3. Community Development - Planning - Approved an agreement with FLOWRA to provide a clean energy study for the Post Mountain area.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

D.4. General Services - Approved amendment number 5 to the memorandum of understanding with Weaverville/Douglas City Parks & Recreation District, redefining the Duties and Responsibilities of the County and District.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

D.5. Probation - Approved amendment number 6 to the agreement with Behavioral Interventions, extending the term and replacing exhibit A.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

D.6. Sheriff - Approved a budget adjustment FY 24/25 for State & Local Asset Seizure - Dept. 8593 increasing Fixed Assets by \$21,000.

Motion: Gogan **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Gogan, Leutwyler, Cox and Brownfield

E. COUNTY MATTERS

E.1. County Administrative Office - Discussed appointing Tourism Development Advisory Board members.

Received comments from County Administrative Officer Trent Tuthill, County Counsel Margaret Long, Adrian Keys, Ben Kellogg, and Jeff Morris.

Appointed Leah Groves to represent District 1, Ryan Crockett to represent District 2, Dana Hauser to represent District 3 and Dana Steinhauer to represent District 4 on the Tourism Development Advisor Board.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Cox, Brownfield and Gogan

E.2. Human Resources - Took the following actions for the District Attorney's Office:

1. Approved the job descriptions, set the salary ranges, and added to the alphabetical listing of classifications a Paralegal I at range G202 and a Paralegal II at range G212;
2. Modified the departmental allocation list for the District Attorney to read four (4) Administrative Clerk I/II/Senior, Legal Secretary I/II/III/Senior or Paralegal I/II; and
3. Approved a side letter agreement with the General Unit adding the Paralegal classifications.

Received comments from Director of Human Resources and Risk Manager Laila Cassis.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

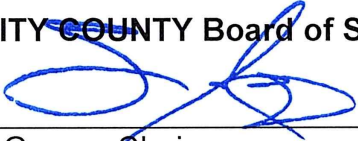
F. CLOSED SESSION

F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation - Case Number 2:21-cv-02248-JAM-DMC

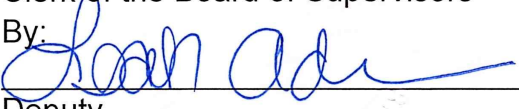
Direction to staff was given.

ADJOURN

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By: 

Deputy