

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

MEETING AGENDA

March 4, 2025

Chairman

Supervisor Liam Gogan - District 3

Vice-Chairman

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1

Supervisor Jill Cox - District 2

Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Leah Adams - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

A.1. Health and Human Services - CWS - Adopt a proclamation recognizing March 2025 as Social Work Appreciation Month.

No fiscal impact

A.2. County Administrative Office - Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

- C.1. Report from Department Heads
- C.2. Report from County Administrative Officer
- C.3. Reports from Members of the Board of Supervisors
- C.4. Reports from Ad Hoc

- Homeless Encampment

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

- D.1. Behavioral Health Services - Approve amendment number 3 to the agreement with Bonterra Tech, LLC, extending the term to October 31st, 2025, and; increasing the maximum cost by \$20,555.01 to provide Apricot 260 Software.

No impact to the general fund; up to \$20,555.01 additional cost from Behavioral Health Funding.

- D.2. Board of Supervisors - Approve the Nor-Cal EMS Joint Exercise of Powers Agreement between Lassen, Modoc, Plumas, Sierra and Trinity Counties to provide a Regional Emergency Medical Services System.

No net annual fiscal impact due to the change in organizational structure; \$26,725.60 for FY 25/26.

- D.3. Board of Supervisors - Authorize the Chairman to sign a letter of support regarding AB 240 (Alanis) - Community colleges: study: Counties of Amador, Alpine, Mariposa, Modoc, and Sierra.

No fiscal impact.

- D.4. Child Support Services - Approve amendment number 11 to the agreement with Calserve, Inc. extending the term to March 1, 2026, updating exhibit B "Fee Schedule" and increasing the maximum cost by \$5,000 to serve legal documents on behalf of the North Coast Regional Department of Child Support Services.

No impact to the general fund; additional \$5,000 from Child Support.

- D.5. Child Support Services - Approve amendment number 15 to the agreement with Angela's Custodial Services, modifying the maximum cost to \$50,814,

updating exhibit B and extending the term to provide janitorial services to Child Support.

No impact to the general fund; additional \$3,984 over the life of the agreement from Child Support.

- D.6. Clerk of the Board - Approve the regular meeting minutes of the Board of Supervisors for January 21, February 2, and February 18, 2025, and the joint meeting minutes for February 13, 2025

No fiscal impact.

- D.7. County Administrative Office - Authorize the Chairman to sign letters of support regarding the reauthorization of Secure Rural School Funding.

Up to \$1,573,356.27 of lost revenue to the Department of Transportation if 119th Congress does not approve the reauthorization act.

- D.8. Health and Human Services - Office of Emergency Services - Adopt a resolution granting authority to obtain Federal Financial Assistance

Unknown revenue to the Office of Emergency Services

- D.9. Health and Human Services - Office of Emergency Services - Approve an agreement with B. Sharp Electrical Contractor Inc. to provide electrical services to complete approved projects within Trinity County during the term of the contract.

Up to \$60,000 from OES Budget.

- D.10. Health and Human Services - Office of Emergency Services - Ratify the Director of Emergency Services' proclamation and confirm the existence of a local emergency in Trinity County due to the 2025 Mid-February Winter Storm.

No fiscal impact.

- D.11. Health and Human Services - Public Health - Approve amendment number 3 to the agreement with the California Department of Public Health (CDPH) for the Women, Infants and Children (WIC) Program, increasing the funding allocation and revising relevant exhibits.

No impact to the general fund; up to an additional \$10,000 in revenue for the WIC Program.

- D.12. Health and Human Services - Public Health - Approve an agreement with Simple HealthKit, Inc. to provide sexually transmitted disease testing kits and treatment for Trinity County residents and inmates and authorize the Director of Health and Human Services to sign the agreement and any future amendments.

No impact to the general fund; bundled service costs paid for by Public Health grants.

- D.13. Human Resources - Approve the departmental allocation listing effective March 4, 2025.

No fiscal impact.

- D.14. Sheriff - Approve a budget adjustment for FY 24/25 for Animal Control Dept. 2284 increasing Revenues by \$18,000, Salaries & Benefits by \$4,000 and Service & Supplies by \$14,000.

Increase in Sheriff General Fund appropriations in the amount of \$18,000; current cash balance for Sheriff General Fund - Fund 110 is - \$1,857,740.52.

- D.15. Sheriff - Approve amendment number 1 to the agreement with Daniel W. Harwood, M.D. increasing the maximum cost by \$15,000 for the performance of basic autopsies.

Additional \$15,000 over the life of the contract from the Corner's Budget.

- D.16. Sheriff - Ratify the Sheriff's signature on an agreement with the US Department of Justice to provide \$75,000 in funding for investigation and eradication of cannabis.

Revenue in the amount of \$75,000 to the Sheriff's Office.

- D.17. Transportation - Approve a budget adjustment for FY 24/25 for Airport Operations - Dept. 1852 increasing Transfer In by \$52,300, Revenues by \$24,200, Interfund Expenses by \$55,000, and Fixed Assets by \$21,500 and approve a budget adjustment for FY 24/25 for Special Aviation - Dept. 1854 increasing Transfer Out by \$52,300.

No impact to the general fund; current cash balance in Special Aviation Development - Fund 154 is \$199,325.97 and in Airport Operations - Fund 152 is \$80,604.15.

E. PUBLIC HEARINGS

- E.1. County Administrative Office - Conduct a public hearing to discuss the completion of the following Community Development Block Grant projects and authorize County Administrative Officer Trent Tuthill or Senior Financial Analyst Suzie Hawkins to sign any documents necessary to complete the closeout process.

- Trinity County Food Assistance Program – Grant Award Number 20-CDBG-12020
- Hayfork Park Upgrades – Grant Award Number 20-CDBG-PI-12012

- North Fork Grange ADA Bathroom Upgrade – Grant Award Number 20-CDBG-PI-12014
- ADA Accessibility Upgrades – Grant Award Number 21-CDBG-PI-00038

No fiscal impact.

F. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- F.1. Board of Supervisors - Approve the Board of Supervisors' response to the Grand Jury Report: 2024 Trinity County Grand Jury Report - Deaths at the Trinity County Correctional Facility.

No fiscal impact.

- F.2. Health and Human Services - Office of Emergency Services - Accept donation of 22 kw Generac generator and 200A transfer switch from The Trinity Center Community Services District (TCCSD) to be used at the IOOF Hall in Trinity Center, CA.

No impact to the general fund; installation costs will be paid for by OES, contingent upon state and federal project modification approval.

- F.3. County Administrative Office - Appoint a Board Chair and a Vice-Chair for the Tourism Development Advisory Board for the calendar year 2025.

No fiscal impact.

- F.4. County Administrative Office - Take the following actions to create a Health and Human Services Agency (HHSA) and transition Behavioral Health Services to HHSA effective March 1, 2025:

1. Approve the job description, set the salary range, add to the alphabetical listing of classifications, and allocate to Health and Human Services - Director of Health and Human Services Agency at Range D110;
2. Pursuant to County Code 2.60.360 reclassify Employee ID 01728 from a Director of Health and Human Services to a Director of Health and Human Services Agency at range D110 step E;
3. Pursuant to Welfare and Institutions Code 5607, appoint Elizabeth Hamilton as the Local Director of Mental Health Services;
4. Pursuant to Department of Health Care Services Program Certifications Section 13005, appoint Elizabeth Hamilton as the Alcohol and Other Drug Program Administrator.

5. Adopt a resolution designating the Director of Health and Human Services Agency as the Director of Emergency Services.

Approximate cost in salary and benefits for a Director of Health and Human Services Agency at A step is \$19,115 and at E step is \$ 22,980.

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