

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING MINUTES**

October 18, 2022

**Chairman**

**Supervisor Dan Frasier - District 5**

**Vice-Chairman**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Supervisor Jeremy Brown - District 4**

**Letty Garza - Interim County Administrative Officer**

**Margaret E. Long - County Counsel**

**Suzie Hawkins - Deputy Clerk of the Board**

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**ZOOM INFORMATION**

This meeting used Zoom due to the coronavirus (COVID-19).

**Meeting called to order in open session at 9:00 AM**

Supervisor Brown attended via Zoom.

**Pledge of Allegiance**

Pledge lead by Supervisor Cox.

**PRESENTATIONS**

**Clerk of the Board**

- 1.1 Received an update from U.S. Forest Service representative Tara Jones regarding matters of interest in Trinity County.

**Grants**

- 1.2 Received a presentation from Atlas Community Studios representative Libby Crimmings regarding the Trinity County Placemaking Action Plan.

Received comments from Grants Division Director Suzi Kochems, County Counsel Margaret Long, and Interim County Administrative Officer Letty Garza.

### **Probation**

- 1.3 Adopted a proclamation of appreciation recognizing Deputy Probation Officer III Amy Alward upon her retirement.

Received comment from Chief Probation Officer Ruby Fierro.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
**Ayes:** Brown, Cox, Frasier, Gogan, Groves

### **Public Comment**

Received comments from Matt Jefferson, Veronica Kelley- Abliez, Jeff Ghidella, and Dana Hauser.

## **REPORTS/ANNOUNCEMENTS**

- 2.1 I. Received reports from County Clerk /Recorder/ Assessor Shanna White, Interim Deputy Director of Planning Ed Prestley, Associate Planner Skyler Fisher, Treasurer/ Tax Collector Terri McBrayer, Sheriff Tim Saxon, and Director of Behavioral Health Services Connie Cessna-Smith.  
II. Received a report from Interim County Administrative Officer Letty Garza.  
III. Received reports from Members of the Board of Supervisors.  
A. Received a report from Cannabis Cultivation Program Ad Hoc.

## **CONSENT CALENDAR**

### **Behavioral Health Services**

- 3.1 Approved an agreement with Social Solutions Global, Inc (SSG) for training and implementation of the Apricot 360 bundle.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
**Ayes:** Brown, Cox, Frasier, Gogan, Groves

### **Clerk of the Board**

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- 3.2 Approved the regular meeting minutes of April 19, May 3, and May 17, 2022 and the special meeting minutes of April 29 and May 11, 2022 as presented by the Deputy Clerk.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.3 Authorized the Chairman to sign a letter supporting the proposed AT&T passive repeater site at Barker Mountain.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.4 Pursuant to Trinity County Fee Waiver Policy, found that the Lions Club/ Weaverville Chamber of Commerce's Halloween Walkaround provides a benefit to the County, that this project is not for the purpose of fundraising, and approved the Lions Club's application for waiver of county fees, waiving Department of Transportation fees in the amount of \$100.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Grants**

- 3.5 Approved a memorandum of understanding with Partnership HealthPlan of California for funding under the Housing and Homelessness Incentive Program (HHIP) and authorized the Grants Division Director to sign the agreement, any amendments, and any other documents necessary to administer the funding.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Health and Human Services**

- 3.6 Approved an agreement with the California Office of Traffic Safety to provide funding for the continued operation of Trinity County's Child Passenger Safety Program.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.7 Approved an agreement with the Department of Health Care Services to provide outreach, enrollment, and retention activities and authorize the Director of Health and Human Services to sign the agreement and any future amendments.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.8 Approved amendment number 1 with Data Strategy Consulting, LLC increasing the maximum cost to \$192,000 and extending the term to September 30, 2023 to provide epidemiological services.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.9 Approved amendment number 1 to the agreement with OnSolve, LLC, extending the term to June 30, 2025, increasing the maximum cost by \$27,300 and adding exhibit D Text-to-Keyword services, to provide on-demand alerting and response services.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.10 Approved an Intergovernmental Transfer Agreement regarding the transfer of Public Funds with the California Department of Health Care Services (DHCS), allowing Trinity County to participate in the Inter-Governmental Transfer (IGT) program.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

#### **Human Resources**

- 3.11 Modified the allocation listing for Health and Human Services Public Health Division adding two (2) Community Health Worker I/II allocations and removing one (1) Administrative Clerk I/II allocations.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

#### **Sheriff**

- 3.12 Approved an agreement with Jail Education Solutions Inc. dba EDOVO to provide educational, vocational, and treatment programming through tablet technology in a closed system environment.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.13** Approved amendment number 1 to the agreement with California Safety Company, Inc., extending the term to June 30, 2024, updating the maximum cost, and updating services provided, in order to provide monitoring and security service provision at the Trinity County Sheriff's Search and Rescue Storage located at State Route 3 and Horseshoe Lane in Weaverville, California.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Transportation**

**3.14** Approved an agreement with Dyer Corp. dba Dyer All Terrain Excavation to provide rock slide cleanup services on Canyon Creek Road.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

## **PUBLIC HEARINGS**

### **Cannabis**

- 4.1** Conducted a public hearing and adopted Resolution Number 2022-158 establishing fees for Cannabis Storefront Retail as follows:
- Cannabis Storefront Retail Application with Director's Use Permit is \$1,000
  - Cannabis Storefront Retail Application with Conditional Use Permit is \$4,500
  - Cannabis Storefront Retail License Fee is \$700
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Received comments from Iterim Cannabis Director Drew Plebani, Bella Hedtke, Dr. Tammy, Adrian Keys, Veronica Kelley - Albiez, Marie Peterson, Jeff Gihdella, matt Jefferson, and Catherin Sidman.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

## **COUNTY MATTERS**

### **Auditor/Controller**

- 5.1** Approved a budget adjustment for FY 21/22 for Jail - Dept. 2300 increasing Transfers Out and decreasing Fixed Assets by \$12,148; approved a budget adjustment for FY 21/22 for Copier Trust - Dept. 8802 increasing Transfers in by \$12,148 and Fixed Assets by \$54.

Received comment from Assistant Auditor/Controller Christine Gaffney.

**Motion:** Jill Cox **Second:** Keith Groves **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Board of Supervisors**

- 5.2 Authorized Superior California Economic Development District (SCED) to move forward with pursuing a prospective avenue for fully funding proposed renovations to the County's Veterans' Hall without a feasibility study.

**Motion:** Jill Cox **Second:** Keith Groves **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Building and Development Services**

- 5.3 Took the following actions regarding the establishment of Limited Density Rural Dwellings regulation:
1. Found the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity will not result in a significant effect on the environment.
  2. Waived the reading of and enacted Ordinance Number 1363 amending Trinity County Code by adding Chapter 15.25 regarding Limited Density Rural Dwellings, introduced September 6, 2022; and
  3. Directed staff to file a copy of this ordinance with the Department of Housing and Community Development complete with the local findings for each local change or modification to the alternative regulations contained within State Housing Law or California Building Standards Law pertaining to Limited Density Owner-Built Rural Dwellings.

Received comment from Interim Deputy Director of Planning Ed Prestley.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Abstain: Brown

### **Clerk of the Board**

- 5.4 Acknowledged receipt of and assigned to Supervisor Groves to draft a response to Grand Jury Report COR 2022-001 Continuity Committee Compliance Report.

Received comments from Interim CAO Letty Garza and Senior Financial Analyst Suzie Hawkins.

**Motion:** Dan Frasier **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan  
Abstain: Groves



- 5.5** Pursuant to Trinity County Code Section 8.90.170 considered Lana Craig (owner) and Ter Yang's (tenant) requests for exemption from the Code Enforcement Appeal Fee of \$1,050 for NOV No. 1262.

Received comments from County Counsel Margaret Long, Deputy Clerk of the Board Ashley Piker, Senior Financial Analyst Suzie Hawkins and Interim CAO Letty Garza.

**Motion:** Jill Cox **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Denied Lana Craig's request for exemption from Code Enforcement Appeal Fee of \$1,050 for NOV No. 1262.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Denied Ter Yang's request for exemption from the Code Enforcement Appeal Fee of \$1,050 for NOV No. 1262.

#### **County Administrative Office**

- 5.6** Discussed the proposed spending of the County's American Rescue Plan (ARP) Act funds and authorize the County Administrative Officer and Auditor/Controller to sign any necessary budget adjustments and/or contracts necessary to spend ARP funds as approved.

Received comments from Interim County Administrative Officer Letty Garza, UPEC Representative Rone Copeland, Clerk/Recorder/Assessor Shanna White, Auditor/Controller Angie Bickle, Treasurer/Tax Collector Terri McBrayer, County Counsel Margaret Long and Senior Financial Analyst Suzie Hawkins.

Motion by Supervisor Brown to approve a \$500 per year retention bonus for all employees excluding members of the Board of Supervisors and members of the DSA bargaining unit, allocate \$264,864 for network infrastructure upgrades and allocate \$205,000 for the courthouse phone system/cabling upgrade project failed due to the lack of a second.

**Motion:** Jeremy Brown **Second:** **Failed due to lack of a second**

Motion by Supervisor Gogan to approve a flat \$2,250 per employee retention bonus for all employees excluding Department Heads, members of the Board of Supervisors and members of the DSA bargaining unit, allocate \$264,864 for network infrastructure upgrades and allocate \$205,000 for the courthouse phone system/cabling upgrade project failed due to the lack of a second.

**Motion:** Liam Gogan **Second:** **Failed due to lack of a second**

Motion by Supervisor Groves, Second by Supervisor Cox to approve a \$500 per

year retention bonus for all employees excluding all elected officials and members of the DSA bargaining unit, allocate \$264,864 for network infrastructure upgrades and allocate \$205,000 for the courthouse phone system/cabling upgrade project failed due to the lack of a majority.

**Motion:** Keith Groves **Second:** Jill Cox **Failed due to lack of a majority**

Ayes: Cox

Nays: Brown, Frasier, Gogan, Groves

Motion by Supervisor Groves, Second by Supervisor Cox to approve a \$500 per year retention bonus for all employees excluding members of the DSA bargaining unit, allocate \$264,864 for network infrastructure upgrades and allocate \$205,000 for the courthouse phone system/cabling upgrade and authorize the CAO and Auditor to sign any necessary budget adjustments and/or contracts necessary to spend ARP funds as approved failed due to the lack of a majority.

**Motion:** Keith Groves **Second:** Jill Cox **Failed due to lack of a majority**

Ayes: Frasier, Groves

Nays: Brown, Cox, Gogan

Approved a \$500 per year retention bonus for all employees excluding members of the Board of Supervisors and members of the DSA bargaining unit, allocate \$264,864 for network infrastructure upgrades and allocate \$205,000 for the courthouse phone system/cabling upgrade and authorized the CAO and Auditor to sign any necessary budget adjustments and/or contracts necessary to spend ARP funds as approved failed due to the lack of a majority.

**Motion:** Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Groves

Nays: Gogan

### **Planning and Zoning**

- 5.7 Continued the appeal hearing to uphold, modify, or overturn the Planning Commission decision to maintain the existing conditions on Tentative Parcel Map P-20-40, a project to split APN 024-380-034 to November 1, 2022 BOS meeting.

Received comment from Interim CAO Letty Garza.

**Motion:** Keith Groves **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

## **CLOSED SESSION**



**6.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: one

- Opioid Litigation (Case No. 1:17-md-2804)

**6.2** Government Code Section 54954.5(c) - Conference with Legal Counsel - Initiation of Litigation

No. of Cases: One

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**



Dan Frasier, Chairman  
Board of Supervisors,  
County of Trinity.  
State of California

Attest:

Letta Garza  
Clerk of the Board of Supervisors

By:



Deputy