

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

October 19, 2021

Chairman

Supervisor Jeremy Brown - District 4

Vice-Chairman

Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Liam Gogan.

Public Comment

Received public comment from John Brower, Richard Marks, Lisa Wright, and Veronica Kelly-Albeiz.

Consent Calendar

Clerk of the Board

- 1.1 *This meeting was pulled from the consent calendar and considered separately.*

Approved the special meeting minutes of September 22, 2021, September 27, 2021, and September 30, 2021, and the regular meeting minutes of October 5, 2021, as submitted by the deputy clerk.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Frasier, Gogan, Groves
Abstain: Cox

County Administrative Office

- 1.2 Approved an agreement with New Cingular Wireless PCS, LLC to rent space at the Hayfork Transfer Site for placement of a Communication Facility.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.3 Awarded CPS HR Consulting the contract to perform an executive search for two department head positions.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.4 Approved an agreement with Trinity County Visitors and Development Bureau, Trinity County Historical Society, Trinity County Arts Council, Weaverville Chamber of Commerce, Hayfork Chamber of Commerce, Humboldt Trinity Recreation Alliance and Trinity County Information Services to promote and advertise Trinity County as a tourist destination.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

- 1.5 Adopted Resolution No. 2021-111 authorizing the submittal of an application for funding under the CalHome program.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.6 Approved an agreement with Glenn County Community Action Department to support regional coordination and expand or develop local capacity to address immediate homelessness challenges.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

- 1.7 *This item was pulled from the consent calendar and considered separately.*

Approved an agreement with Humboldt State University, Sponsored Programs Foundation to conduct a cannabis equity assessment.

Received comments from John Brower, and Grants Coordinator Suzi Kochems.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.8 Authorized the chairman to sign a letter to the California Fire Safe Council identifying the Trinity County Resource Conversation District as the applicant for Evacuation Route Grant funding on behalf of Trinity County.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 1.9 Approved amendment number one to to the agreement with Maverick Networks, increasing the maximum cost by \$4,000 and updating Exhibit B to provide for any additional labor related changes on the Health and Human Services' telephone system.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.10 Approved amendment number seven to the agreement with the Human Response Network (HRN), updating Exhibit B to provide visitation services for families engaged in child welfare services.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 1.11 Approve a budget adjustment for FY 20/21 for the Coroner - Dept. 2110 increasing Services & Supplies by \$7,000; approved a budget adjustment for FY 20/21 for the Jail - Dept. 2300 increasing Services & Supplies by \$7,000; and approved a budget adjustment for FY 20/21 for the Sheriff - Dept. 2200 decreasing inter-fund expenses by \$14,000.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 1.12** Adopted Resolution No. 2021-112 revising the FY 21/22 Road Maintenance and Rehabilitation Account (RMRA) List of Projects/Work Plan.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.13** Approved amendment number one to the agreement with Nichols, Melburg, and Rossetto extending the contract performance and termination time to June 30, 2022, and increasing the maximum cost by \$9,200 to provide design services for the Weaverville Corporation Yard (Corp Yard).

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.14** Ratified the Director of Transportation's signature on Contract Change Order (CCO) 1 and 2 to install sign post reflectors and eliminate 34 delineators, extend the term by 12 working days, and increase the cost by \$18,433; and ratified the Director of Transportation's signature on the Notice of Completion, and authorized release of the Retention Payment, Performance Bond, and Labor and Materials Bond, within a 30 day time period barring any claims against Statewide Traffic Safety & Signs, Inc. for placing signage as part of the Highway Safety Improvement Program (HSIP) Grant.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.15** Ratified the Director of Transportation's signature on Contract Change Order 6 to the contract with Sletten Construction Company, modifying the scope of work to include dishwasher shipping, ice maker wall box, concrete flooring for Dayrooms, miscellaneous finish work, electrical and cabling work, wall backing for mounting, revised kitchen equipment, modified HVAC, stain Rec Yard walls, additional painting, additional fire alarms, steel faceplates, improved dome camera, motorized blinds, additional smoke detectors, and security monitoring prior to 24 hour operations to construct the Trinity County Sheriff's Detention Facility.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.16** Approved an agreement with Div 15 Tech, Inc. to repair the HVAC System damaged by the earlier mid summer hail storm, subject to routing for form and content.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 1.17 Adopted Resolution No. 2021-113 which Delegates the Responsibilities of the Director of Transportation.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 2.1 I. Received reports from Operations of Emergency Services Manager Ed Prestley, Environmental Health Director Kristy Anderson, and Director of Building and Planning Kim Hunter.
II. Received a report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.

County Matters

Human Resources

- 3.1 Modified the department allocation list for Health & Human Services - Public Health Division to read: Two (2) Senior Financial Officer or Business Manager or Administrative Services Officer, effective October 19, 2021.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Planning and Zoning

- 3.2 Received a presentation and considered adopting a resolution approving the Draft Transition Plan for the Commercial Cannabis Program.

Received comments from Director of Building and Planning Kim Hunter, Interim Deputy Director of Transportation - Operations David Colebeck, Deputy Clerk of the Board Emma Purvis, Lisa Wright, Scott White, Adrien Keys, Rachel Doughty, Chriss Williams, David Albiez, Veronica Kelly-Albeiz, Karla Avila, Carol Fencil, Tom Ballanco, Rhoda Cain, Deidre Brower, Walter Wood, Patrick Kahan, and John Brower.

Deny a resolution approving the Draft Transition Plan for the Commercial Cannabis Program and bring back to the regular Board of Supervisors Meeting on November

2, 2021.

Motion: Jill Cox **Second:** Failed due to lack of a second

Adopted Resolution No. 2021-114 approving the Draft Transition Plan for the Commercial Cannabis Program.

Motion: Liam Gogan **Second:** Jeremy Brown **Carried**

Ayes: Brown, Frasier, Gogan, Groves

Nays: Cox

Sheriff

- 3.3** Approved a budget adjustment for FY 20/21 for Cannabis Eradication Program - Dept. 2280 increasing Interfund Expenses by \$2,311 and Transfers In by \$2,311; approved a budget adjustment for FY 20/21 for General Fund Contingency - Dept. 9901 decreasing appropriations by \$2,311 and approved a budget adjustment for FY 20/21 for Contributions to Others - Dept. 1990 increasing Transfers Out by \$2,311.

Received comments from Sheriff/Coroner Tim Saxon.

Motion: Keith Groves **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.4** Approved a budget adjustment for FY 20/21 for the Jail Health department - Dept. 2301 increasing services & supplies by \$25,000; and approved a budget adjustment for FY 20/21 for Contingency department - Dept. 9901 decreasing appropriations by \$25,000.

Received comments from Sheriff/Coroner Tim Saxon.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Closed Session

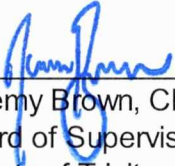
- 4.1** Government Code Section 54954.5(e) - Public Employee Appointment: Director of Building and Planning

Direction was given to staff.

No fiscal impact.

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS

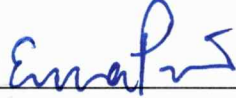


Jeremy Brown, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By:



Deputy