

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

October 19, 2021

Chairman

Supervisor Jeremy Brown - District 4

Vice-Chairman

Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Clerk of the Board

- 1.1** Approve the special meeting minutes of September 22, 2021, September 27, 2021, and September 30, 2021, and the regular meeting minutes of October 5,

2021, as submitted by the deputy clerk.

No fiscal impact.

County Administrative Office

- 1.2** Award to CPS HR Consulting the contract to perform an executive search for two department head positions.
\$47,000 from the department recruiting.
- 1.3** Approve an agreement with New Cingular Wireless PCS, LLC to rent space at the Hayfork Transfer Site for placement of a Communication Facility.
\$1000 per month in revenue to the County General Fund.
- 1.4** Approve an agreement with Trinity County Visitors and Development Bureau, Trinity County Historical Society, Trinity County Arts Council, Weaverville Chamber of Commerce, Hayfork Chamber of Commerce, Humboldt Trinity Recreation Alliance and Trinity County Information Services to promote and advertise Trinity County as a tourist destination.
\$70,000 from the General Fund.

Grants

- 1.5** Adopt a resolution authorizing the submittal of an application for funding under the CalHome program.
No impact to the General Fund; potential revenue in the amount of \$900,000 to the Grants Department.
- 1.6** Approve an agreement with Glenn County Community Action Department to support regional coordination and expand or develop local capacity to address immediate homelessness challenges.
No impact to the General Fund; \$146,666 from the Grant's Department.
- 1.7** Approve an agreement with Humboldt State University, Sponsored Programs Foundation to conduct a cannabis equity assessment.
No impact to the General Fund; \$55,000 from Cannabis Equity Grant.
- 1.8** Authorize the chairman to sign a letter to the California Fire Safe Council identifying the Trinity County Resource Conversation District as the applicant for Evacuation Route Grant funding on behalf of Trinity County.
No impact to the General Fund; revenue in the amount of \$150,000 to the Grants Department.

Health and Human Services

- 1.9** Approve amendment number one to to the agreement with Maverick Networks, increasing the maximum cost by \$4,000 and updating Exhibit B to provide for any additional labor related changes on the Health and Human Services' telephone system.
No fiscal impact to General Fund; increasing the cost by \$4,000 for a total of \$59,719.31 from the Health and Human Services Budget.
- 1.10** Approve amendment number seven to the agreement with the Human Response

Network (HRN), updating Exhibit B to provide visitation services for families engaged in child welfare services.

No impact to the General Fund; Funds are from the Child Welfare Services allocation.

Sheriff

- 1.11** Approve a budget adjustment for FY 20/21 for the Coroner - Dept. 2110 increasing Services & Supplies by \$7,000; approve a budget adjustment for FY 20/21 for the Jail - Dept. 2300 increasing Services & Supplies by \$7,000; and approve a budget adjustment for FY 20/21 for the Sheriff - Dept. 2200 decreasing inter-fund expenses by \$14,000.

No net impact to the General Fund.

Transportation

- 1.12** Adopt a resolution revising the FY 21/22 Road Maintenance and Rehabilitation Account (RMRA) List of Projects/Work Plan.

No fiscal impact.

- 1.13** Approve amendment number one to the agreement with Nichols, Melburg, and Rossetto extending the contract performance and termination time to June 30, 2022, and increasing the maximum cost by \$9,200 to provide design services for the Weaverville Corporation Yard (Corp Yard).

\$25,200 from the Road Fund.

- 1.14** Ratify the Director of Transportation's signature on Contract Change Order (CCO) 1 and 2 to install sign post reflectors and eliminate 34 delineators, extend the term by 12 working days, and increase the cost by \$18,433; and ratify the Director of Transportation's signature on the Notice of Completion, and release the Retention Payment, Performance Bond, and Labor and Materials Bond, within a 30 day time period barring any claims against Statewide Traffic Safety & Signs, Inc. for placing signage as part of the Highway Safety Improvement Program (HSIP) Grant.

\$16,703.10 from Road Funds.

- 1.15** Ratify the Director of Transportation's signature on Contract Change Order 6 to the contract with Sletten Construction Company, modifying the scope of work to include dishwasher shipping, ice maker wall box, concrete flooring for Dayrooms, miscellaneous finish work, electrical and cabling work, wall backing for mounting, revised kitchen equipment, modified HVAC, stain Rec Yard walls, additional painting, additional fire alarms, steel faceplates, improved dome camera, motorized blinds, additional smoke detectors, and security monitoring prior to 24 hour operations to construct the Trinity County Sheriff's Detention Facility.

Additional \$110,731.44 from the General Capital Jail Fund bringing the total project contract cost to \$19,494,882.75.

- 1.16** Approve an agreement with Div 15 Tech, Inc. to repair the HVAC System damaged by the earlier mid summer hail storm, subject to routing for form and content.

\$93,216.26 from New Jail Construction to be reimbursed by insurance.

- 1.17** Adopt a resolution which Delegates the Responsibilities of the Director of Transportation.

No fiscal impact.

Reports/Announcements

- 2.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Human Resources

- 3.1 Modify the department allocation list for Health & Human Services - Public Health Division to read: Two (2) Senior Financial Officer or Business Manager or Administrative Services Officer, effective October 19, 2021.
No impact to the General Fund; approximate cost in salary and benefits per month for an Administrative Services Officer at A step is \$8,496, for a Business Manager is \$8,723 and for a Senior Financial Analyst is \$9,970.

Planning and Zoning

- 3.2 Receive a presentation, discuss, and adopt a resolution approving the Draft Transition Plan for the Commercial Cannabis Program.
Unknown fiscal impact.

Sheriff

- 3.3 Approve a budget adjustment for FY 20/21 for Cannabis Eradication Program - Dept. 2280 increasing Interfund Expenses by \$2,311 and Transfers In by \$2,311; approve a budget adjustment for FY 20/21 for General Fund Contingency - Dept. 9901 decreasing appropriations by \$2,311 and approve a budget adjustment for FY 20/21 for Contributions to Others - Dept. 1990 increasing Transfers Out by \$2,311.
Decrease in Contingency Funds in the amount of \$2,311. Current balance in FY 20/21 Contingency is \$87,847; and current cash balance in Cannabis Eradication Program - Fund 148 is \$22,710.
- 3.4 Approve a budget adjustment for FY 20/21 for the Jail Health department - Dept. 2301 increasing services & supplies by \$25,000; and approve a budget adjustment for FY 20/21 for Contingency department - Dept. 9901 decreasing appropriations by \$25,000.
Increase in General Fund appropriations in the amount of \$25,000; current FY 20/21 Contingency balance is \$85,536. (after previous budget adjustment)

Closed Session

- 4.1 Government Code Section 54954.5(e) - Public Employee Appointment: Director of Building and Planning
No fiscal impact.

Adjourn