

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

November 1, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Letty Garza - Interim County Administrative Officer

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVI D-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Keith Groves.

PRESENTATIONS

Board of Supervisors

- 1.1** Received an update from Consortia Lead Connie Stewart on the Digital 299 project and the general progress of local broadband development efforts.

Receive comment from Interim CAO Letty Garza.

Clerk of the Board

- 1.2 Received an update from U.S. Forest Service representative Tara Jones regarding matters of interest in Trinity County.

Trinity County Transportation Commission

- 1.3 Received a presentation from Green DOT Transportation Solutions Representative Jeff Schwein regarding the Trinity County Regional Transportation Plan Update.

Received Comment from Interim CAO Letty Garza.

Veterans Services

- 1.4 Received a presentation from Trinity County Veterans Services Officer Jennifer Dobbs regarding the Veterans program, and adopted a proclamation supporting Operation Green Light for Veterans and recognizing November 2022 as Veterans and Military Families month.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Public Comment

Received comment from Scott White, Andy Wakefield, Lorna Garwood, and Melanie Miller.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received reports from Grants Division Director Suzi Kochems, Sheriff/Coroner Tim Saxon, and Interim Cannabis Division Director Drew Plebani.
II. Received a report from Interim County Administrative Officer Letty Graza
III. Received reports from Members of the Board of Supervisors.
A. Received a report from Cannabis Cultivation Program Ad Hoc.

CONSENT CALENDAR

Auditor/Controller

- 3.1 Approved amendment number 4 to the agreement with CliftonLarsonAllen, LLC adding Exhibit C and increasing the maximum cost by \$19,000, to provide audits and issue required reports.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.2 Approve a budget adjustment for fiscal year 21/22 for EMS Hospital - Dept. 8590 increasing Other Charges by \$1,943

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Behavioral Health Services

- 3.3 Approved an agreement with the California Mental Health Services Authority (CalMHSA) to allow Trinity County Behavioral Health Services (TCBHS) to participate in the Statewide Prevention and Early Intervention (PEI) Projects.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 3.4 This item was pulled from consint calendar and considered spepertaly. Appointed Marjie Watkins (District 1) to the Trinity County Fair Association Board of Directors to serve a term concurrent with that of Supervisor Groves.

Received comment from Senior Finacial Analyst Suzie Hawkins.

Motion: Keith Groves **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 3.5 This item was pulled from the consent calendar and considered seperatly. Appoint in lieu of election, those qualified individuals who submitted letters of interest to fill remaining vacancies for office with insufficient candidates beginning December 2, 2022:

Ruth Lake Community Services District: 4 year term, expiring December 2026

- Ben Boak
- Roger D. Kirkpatrick

Trinity Life Support Community Services District 4 year term, expiring December 2026

- Jerry H. Cousins

Received comment from Senior Financial Analyst Suzie Hawkins, Deputy County Counsel Amanda Ukrhammer, and Clerk/Recorder/Assrssor Shanna White.

Motion: Jill Cox **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.6 Appointed to the Weaverville Architectural Review Committee Doris Hein for the position of Art Community Member and Bob Morris for the position of Architect/Contractor/Builder to serve 4 year terms commencing November 1, 2022.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.7 Authorized the Chairman to sign a letter supporting the Greater Hayfork Valley Park and Recreation District's 9th Annual Hayfork Lights Parade.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.8 Adopted Resolution Number 2022-159 regarding the use of remote teleconference meetings pursuant to the Brown Act.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.9 Adopted resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resoultion Number 2022-160 Local emergency due to drought conditions;
- Resoultion Number 2022-161 Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Resoultion Number 2022-162 Local emergency due to the December 2021 winter storm event;
- Resoultion Number 2022-163 Local emergency due to the novel coronavirus known as COVID-19;
- Resoultion Number 2022-164 Local emergency due to the River Complex Fire;
- Resoultion Number 2022-165 Local emergency due to the 2021 wildfires; and
- Resoultion Number 2022-166 Local emergency due to the 2022 Lightning Fires - Six River Lightning Complex.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

3.10 Adopted resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution Number 2022-167 Local health emergency due to hazardous material concerns resulting from the 2021 fires;
- Resolution Number 2022-168 Local health emergency due to the novel coronavirus known as COVID-19; and
- Resolution Number 2022-169 Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires-Six Rivers Lightning Complex.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk/Recorder/Assessor

3.11 Appointed, In-Lieu of Election, those candidates who filed for District Board Member positions with less filers than vacancies beginning December 2, 2022 with:

Coffee Creek Volunteer Fire District, 4-year term expiring December 4, 2026

- Marla D Walters
- Barry N Bowen

Douglas City Community Services District, 4-year term expiring December 4, 2026

- Angela Blanchard
- Dianna Cross
- James White

Greater Hayfork Valley Parks & Recreation District, 4-year term expiring December 4, 2026

- Douglas A. Evans
- Teresa Miller
- Keith Rohrs

Greater Hayfork Valley Parks & Recreation District, 2-year term expiring December 6, 2024

- James P. Gonzales

Hayfork Fire District, 4-year term expiring December 4, 2026

- Cameron Adams
- Alice Susan Loeffler
- Kristi Swift

Hyampom Community Services District, 4-year term expiring December 4, 2026

- Cynthia Boche
- Daniel Humphrey

Lewiston Community Services District, 4-year term expiring December 4, 2026

- Cydney Cooper
- Mel Deardorff
- James A. Montgomery

Mountain Communities Healthcare District, 4-year term expiring December 4, 2026

- Bettina Adrian Blackwell
- Dero Forslund
- Paul Hauser

Post Mountain Public Utilities District, 4-year term expiring December 4, 2026

- Charles Adkins
- Peter Dobo

Trinity Center Community Services District, 4-year term expiring December 4, 2026

- Steven Finley
- Patrick Frost
- Drew Rusnak

Trinity Center Community Services District, 2-year term expiring December 6, 2024

- Kristin Halliday

Weaverville Community Services District, 4-year term expiring December 4, 2026

- Everett H. Harvey Jr
- Lloyd Kennedy
- Andy R. Moodie

Weaverville Douglas City Parks & Recreation District, 4-year term expiring December 4, 2026

- Seth Childers
- David Crow
- Sheryl Milam

Weaverville Douglas City Parks & Recreation District, 2-year term expiring December 6, 2024

- Christopher Losi

Weaverville Fire Protection District, 4-year term expiring December 4, 2026

- Larry Helsley
- Todd Watkins

Weaverville Sanitary District, 4-year term expiring December 4, 2026

- Lyle Hymas
- Jack Simmons Jr
- William Talkington

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

County Administrative Office

3.12 Approved an agreement with the CA Department of Forestry and Fire Protection (CAL FIRE) to provide extended fire protection service availability and training.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

3.13 Adopted Resolution Number 22-170 approving an amendment to the standard agreement for the 2020 Community Development Block Grant Program Coronavirus response round 1.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.14** Adopted Resolution Number 2022-171 approving an amendment to the standard agreement for the 2020 Community Development Block Grant Program Coronavirus response round 2-3.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 3.15** Adopted Resolution Number 2022-172 appointing a Local Area Advisor for the community of Junction City.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.16** Approved an agreement with Synapse Technologies, Inc. to provide continued Laserfiche software support, maintenance and training to Health and Human Services for record retention.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 3.17** Modified the department allocation list for Clerk/Recorder/Assessor by adding one additional Appraiser I allocation effective December 1, 2022.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 3.18** Approved amendment number 1 to the agreement with Coin Security System Asset Protection, increasing the maximum cost by \$1,000, to provide secure key cabinets for the new Jail facility.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.19** Approved amendment number 1 to the agreement with Velocity Communications, Inc., establishing a maximum cost of \$5,000 annually and updating the auto renew terms to auto renew for 1 year periods to provide high speed internet, specifically to work with the Voice Over IP phone system, customer premises equipment, and routine maintenance.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Trinity County Transportation Commission

3.20 Adopted Resolution Number 2022-173 to allocating Local Transportation Funds (LTF) to the County for fiscal year 2021/2022.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

3.21 Approved a budget adjustment for FY 21/22 for Transit - Dept 3360 increasing Transfers In and Services and Supplies by \$3,742; and approved a budget adjustment for Local Transportation Fund - Dept 8461 increasing Transfers Out by \$3,742.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

PUBLIC HEARINGS

Grants

4.1 Conducted a public hearing to consider the updates to the Homelessness Action Plan.

Received comment from Grants Division Director Suzi Kochems.

4.2 Conducted a public hearing to discuss the completion of a Community Development Block Grant COVID project.

Received comment from Grants Division Director Suzi Kochems.

COUNTY MATTERS

Auditor/Controller

5.1 Approved a budget adjustment for FY 21/22 for Auditor/Court Remittance - Dept 0712 increasing Transfers in by \$28,023; approved a budget adjustment for FY 21/22 for Contributions to Other Funds - Dept 1990 increasing Transfers out by \$28,023; and approved a budget adjustment for FY 21/22 Contingency General Fund - Dept 9901 decreasing Appropriation for Contingency by \$28,023.

Received comment from Assistant Auditor/Controller Chsratine Gaffney.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

County Administrative Office

5.2 Discussed providing clarification to staff on the following items regarding the implementation of the \$500 per year of service retention bonus approved by the Board on October 18, 2022:

1. Are permanent part-time employees entitled to the full \$500 per year retention bonus, or should that amount be pro-rated based on the number of hours they work per week?
2. What calculation method is to be used for calculating years of service?
3. Are employees who have submitted retirement paperwork prior to the issuance of retention bonuses eligible for a retention bonus?
4. Are employees who have provided verbal/written notice of resignation prior to October 18, 2022 eligible for a retention bonus?

Received comments Interim County Administrative Officer Letty Garza, Deputy County Counsel Amanda Uhrhammer, Senior Financial Analyst Suzie Hawkins, Chief Building Inspector Jim Santiago, Interim Deputy Director of Planning Ed Prestley, Veronica Kelly-Albiez and Robi Camacho.

Motion by Supervisor Brown, Second by Supervisor Groves to provide clarification on the items listed below regarding the implementation of the \$500 per year of service retention bonus:

1. Permanent part-time employees will receive a pro-rated retention bonus based on the numbers of hours they work per week;
2. Years of service will be calculated by rounding years of service down to the nearest full year of service;
3. Employees who have submitted retirement paperwork prior to the issuance of retention bonuses but are employed as of October 18, 2022 are eligible for a retention bonus;
4. Employees who have provided written/verbal notice of resignation but are employed as of October 18, 2022 are eligible for a retention bonus; and
5. Retention bonuses for employees currently involved in an investigation under County Code Section 2.60.610 pertaining to the violation of county code will not be withheld.

failed due to the passage of a subsequent motion.

Motion: Jeremy Brown **Second:** Keith Groves **Failed due to passing of a subsequent motion**

Motion by Supervisor Gogan to provide clarification on the items listed below regarding the implementation of the \$500 per year of service retention bonus:

1. Permanent part-time employees will receive a retention bonus based on the full amount of \$500 per year of service;

2. Years of service will be calculated by rounding years of service down to the nearest full year of service;
3. Employees who have submitted retirement paperwork prior to the issuance of retention bonuses but are employed as of October 18, 2022 are eligible for a retention bonus rounded down to the nearest full year of service prior to their turning in of their retirement paperwork, using December 31, 2021 as the measurement date;
4. Employees who have provided written/verbal notice of resignation but are employed as of October 18, 2022 are eligible for a retention bonus rounded down to the nearest full year of service prior to their resignation, using December 31, 2021 as the measurement date; and
5. Retention bonuses for employees currently involved in an investigation under County Code Section 2.60.610 pertaining to the violation of county code will not be withheld.

failed due to the lack of a second.

Motion: Liam Gogan **Second:** Failed due to lack of a second

Provided clarification on the items listed below regarding the implementation of the \$500 per year of service retention bonus:

1. Permanent part-time employees will receive a retention bonus based on the full amount of \$500 per year of service;
2. Years of service will be calculated by rounding years of service down to the nearest full year of service;
3. Employees who have submitted retirement paperwork prior to the issuance of retention bonuses but are employed as of October 18, 2022 are eligible for a retention bonus;
4. Employees who have provided written/verbal notice of resignation but are employed as of October 18, 2022 are eligible for a retention bonus; and
5. Retention bonuses for employees currently involved in an investigation under County Code Section 2.60.610 pertaining to the violation of county code will not be withheld.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Nays: Brown

Planning and Zoning

- 5.3** Held the appeal hearing continued from October 18, 2022, to consider upholding , modifying, or overturning the Planning Commission decision to maintain the existing conditions on Tentative Parcel Map P-20-40, a project to split APN 024-380-034. Received comments from Associate Planner Skyler Fisher, Patty Hymas, Gail Goodyear, Angenet Taft, Director of Transportation Panos Kokkas, and Deputy County Counsel Amanda Uhrhammer.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves
Upheld the Planning Commissions decision to approved the tentative parcel map
and maintain the existing conditions on tentative parcel map P-20-40, a project to
split APN 024-380-034.

CLOSED SESSION

- 6.1** Government Code Section 54956.95 - Liability Claim
No. of Cases: Two
Claimant: Joseph McAllister (Claim No. TIBW-600044 and TIBU-600036)
Claimant: Judy Yzquirdo Morris (Claim No. TIBU-600157 and TIBU-600286)
- 6.2** Government Code Section 54954.5(b) - Conference with Real Property
Negotiators
Address: 430 Morgan Hill, Hayfork, CA
Agency Negotiator: Letty Garza and Margaret Long
Negotiating party: TBD
Under Negotiation: Price and Terms of Sale/Payment
- 6.3** Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Ryan Roe
Employee Organizations: General Unit

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Letty Garza
Clerk of the Board of Supervisors

By: 
Deputy