

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

November 1, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Letty Garza - Interim County Administrative Officer

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Board of Supervisors

- 1.1 Receive an update on the Digital 299 project and the general progress of local broadband development efforts.

No fiscal impact.

Clerk of the Board

- 1.2 Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

Trinity County Transportation Commission

- 1.3 Receive a presentation from Green DOT Transportation Solutions regarding the Trinity County Regional Transportation Plan Update.

No impact to the General Fund.

Veterans Services

- 1.4 Receive a presentation from Trinity County Veterans Services Officer Jennifer Dobbs regarding the Veterans program, and adopt a proclamation supporting

Operation Green Light for Veterans and recognizing November 2022 as Veterans and Military Families month.

No fiscal impact.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors
 - A. Report from Cannabis Cultivation Program Ad Hoc

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 3.1 Approve amendment number 4 to the agreement with CliftonLarsonAllen, LLC adding Exhibit C and increasing the maximum cost by \$19,000, to provide audits and issue required reports.
Increase the maximum cost to the county to include \$19,000 to be paid out of the Jail Capital Projects fund.
- 3.2 Approve a budget adjustment for fiscal year 21/22 for EMS Hospital - Dept. 8590 increasing Other Charges by \$1,943
No impact to the General Fund; current cash balance in EMS Hospital - Fund 590 is \$3,317.51.

Behavioral Health Services

- 3.3 Approve an agreement with the California Mental Health Services Authority (CalMHSA) to allow Trinity County Behavioral Health Services (TCBHS) to participate in the Statewide Prevention and Early Intervention (PEI) Projects.
No impact to the General Fund; \$11,126.16 per fiscal year from Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Funding.

Board of Supervisors

- 3.4** Appoint Marjie Watkins (District 1) to the Trinity County Fair Association Board of Directors to serve a term concurrent with that of Supervisor Groves.

No fiscal impact.

Clerk of the Board

- 3.5** Appoint in lieu of election, those qualified individuals who submitted letters of interest to fill remaining vacancies for office with insufficient candidates beginning December 2, 2022:

Ruth Lake Community Services District; 4 year term, expiring December 2026

- Ben Boak
- Roger D. Kirkpatrick

Trinity Life Support Community Services District 4 year term, expiring December 2026

- Jerry H. Cousins

No fiscal impact.

- 3.6** Appoint to the Weaverville Architectural Review Committee Doris Hein for the position of Art Community Member and Bob Morris for the position of Architect/Contractor/Builder to serve 4 year terms commencing November 1, 2022.

No fiscal impact.

- 3.7** Authorize the Chairman to sign a letter supporting the Greater Hayfork Valley Park and Recreation District's 9th Annual Hayfork Lights Parade.

No fiscal impact.

- 3.8** Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.

No Fiscal Impact

- 3.9** Adopt resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Local emergency due to drought conditions;
- Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Local emergency due to the December 2021 winter storm event;
- Local emergency due to the novel coronavirus known as COVID-19;
- Local emergency due to the River Complex Fire;
- Local emergency due to the 2021 wildfires; and
- Local emergency due to the 2022 Lightning Fires - Six River Lightning Complex.

No fiscal impact.

- 3.10** Adopt resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Local health emergency due to hazardous material concerns resulting from

the 2021 fires;

- Local health emergency due to the novel coronavirus known as COVID-19; and
- Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires- Six Rivers Lightning Complex.

No fiscal impact.

Clerk/Recorder/Assessor

3.11 Appoint, In-Lieu of Election, those candidates who filed for District Board Member positions with less filers than vacancies beginning December 2, 2022 with:

Coffee Creek Volunteer Fire District, 4-year term expiring December 4, 2026

- Marla D Walters
- Barry N Bowen

Douglas City Community Services District, 4-year term expiring December 4, 2026

- Angela Blanchard
- Dianna Cross
- James White

Greater Hayfork Valley Parks & Recreation District, 4-year term expiring December 4, 2026

- Douglas A. Evans
- Teresa Miller
- Keith Rohrs

Greater Hayfork Valley Parks & Recreation District, 2-year term expiring December 6, 2024

- James P. Gonzales

Hayfork Fire District, 4-year term expiring December 4, 2026

- Cameron Adams
- Alice Susan Loeffler
- Kristi Swift

Hyampom Community Services District, 4-year term expiring December 4, 2026

- Cynthia Boche
- Daniel Humphrey

Lewiston Community Services District, 4-year term expiring December 4, 2026

- Cydney Cooper
- Mel Deardorff
- James A. Montgomery

Mountain Communities Healthcare District, 4-year term expiring December 4, 2026

- Bettina Adrian Blackwell
- Dero Forslund
- Paul Hauser

Post Mountain Public Utilities District, 4-year term expiring December 4, 2026

- Charles Adkins
- Peter Dobo

Trinity Center Community Services District, 4-year term expiring December 4, 2026

- Steven Finley
- Patrick Frost
- Drew Rusnak

- Trinity Center Community Services District, 2-year term expiring December 6, 2024
 - Kristin Halliday
- Weaverville Community Services District, 4-year term expiring December 4, 2026
 - Everett H. Harvey Jr
 - Lloyd Kennedy
 - Andy R. Moodie
- Weaverville Douglas City Parks & Recreation District, 4-year term expiring December 4, 2026
 - Seth Childers
 - David Crow
 - Sheryl Milam
- Weaverville Douglas City Parks & Recreation District, 2-year term expiring December 6, 2024
 - Christopher Losi
- Weaverville Fire Protection District, 4-year term expiring December 4, 2026
 - Larry Helsley
 - Todd Watkins
- Weaverville Sanitary District, 4-year term expiring December 4, 2026
 - Lyle Hymas
 - Jack Simmons Jr
 - William Talkington

No fiscal impact.

County Administrative Office

- 3.12** Approve an agreement with the CA Department of Forestry and Fire Protection (CAL FIRE) to provide extended fire protection service availability and training.
Up to \$25,491 from the Fire Protection Budget.

Grants

- 3.13** Adopt a resolution approving an amendment to the standard agreement for the 2020 Community Development Block Grant Program Coronavirus response round 1.
No impact to the general fund.
- 3.14** Adopt a resolution approving an amendment to the standard agreement for the 2020 Community Development Block Grant Program Coronavirus response round 2-3.
No impact to the general fund.

Health and Human Services

- 3.15** Adopt a resolution appointing a Local Area Advisor for the community of Junction City.
No fiscal impact.
- 3.16** Approve an agreement with Synapse Technologies, Inc. to provide continued Laserfiche software support, maintenance and training to Health and Human Services for record retention.

No impact to the General Fund; \$10,507.50 from Health and Human Services' budget over 3 years.

Human Resources

- 3.17** Modify the department allocation list for Clerk/Recorder/Assessor by adding one additional Appraiser I allocation effective December 1, 2022.

Approximate cost in salary and benefits per month for an Appraiser I at A step is \$6,435.

Sheriff

- 3.18** Approve amendment number 1 to the agreement with Coin Security System Asset Protection, increasing the maximum cost by \$1,000, to provide secure key cabinets for the new Jail facility.

Up to \$34,359.62 from the Jail budget.

- 3.19** Approve amendment number 1 to the agreement with Velocity Communications, Inc., establishing a maximum cost of \$5,000 annually and updating the auto renew terms to auto renew for 1 year periods to provide high speed internet, specifically to work with the Voice Over IP phone system, customer premises equipment, and routine maintenance.

Up to \$5,000 annually from the Sheriff's budget.

Trinity County Transportation Commission

- 3.20** Adopt a resolution to allocating Local Transportation Funds (LTF) to the County for fiscal year 2021/2022.

Additional \$3,742 of Local Transportation Funds (LTF) for Fiscal Year 2021/2022.

- 3.21** Approve a budget adjustment for FY 21/22 for Transit - Dept 3360 increasing Transfers In and Services and Supplies by \$3,742; and approve a budget adjustment for Local Transportation Fund - Dept 8461 increasing Transfers Out by \$3,742.

No impact to the General Fund; current cash balance in Transportation Fund - Fund 461 is \$653,463.15

PUBLIC HEARINGS

Grants

- 4.1** Conduct a public hearing to consider the updates to the Homelessness Action Plan.

No fiscal impact

- 4.2** Conduct a public hearing to discuss the completion of a Community Development Block Grant COVID project.

There is no impact to the general fund.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Auditor/Controller

- 5.1** Approve a budget adjustment for FY 21/22 for Auditor/Court Remittance - Dept 0712 increasing Transfers in by \$28,023; approve a budget adjustment for FY 21/22 for Contributions to Other Funds - Dept 1990 increasing Transfers out by \$28,023; and approve a budget adjustment for FY 21/22 Contingency General Fund - Dept 9901 decreasing Appropriation for Contingency by \$28,023.

Increase in General Fund appropriations in the amount of \$28,023; current Contingency balance is \$104,268.

County Administrative Office

- 5.2** Provide clarification to staff on the following items regarding the implementation of the \$500 per year of service retention bonus approved by the Board on October 18, 2022:

1. Are permanent part-time employees entitled to the full \$500 per year retention bonus, or should that amount be pro-rated based on the number of hours they work per week?
2. What calculation method is to be used for calculating years of service?
3. Are employees who have submitted retirement paperwork prior to the issuance of retention bonuses eligible for a retention bonus?
4. Are employees who have provided verbal/written notice of resignation prior to October 18, 2022 eligible for a retention bonus?

Fiscal impact is dependent upon the direction provided.

Planning and Zoning

- 5.3** Continue from October 18, 2022 the appeal hearing to uphold, modify, or overturn the Planning Commission decision to maintain the existing conditions on Tentative Parcel Map P-20-40, a project to split APN 024-380-034.

No fiscal impact

CLOSED SESSION

- 6.1** Government Code Section 54956.95 - Liability Claim

No. of Cases: Two

Claimant: Joseph McAllister (Claim No. TIBW-600044 and TIBU-600036)

Claimant: Judy Yzquirdo Morris (Claim No. TIBU-600157 and TIBU-600286)

- 6.2** Government Code Section 54954.5(b) - Conference with Real Property Negotiators

Address: 430 Morgan Hill, Hayfork, CA

Agency Negotiator: Letty Garza and Margaret Long

Negotiating party: TBD

Under Negotiation: Price and Terms of Sale/Payment

- 6.3** Government Code Section 54954.5(f) - Conference with Labor Negotiators

County's Designated Representatives: Ryan Roe

Employee Organizations: General Unit

ADJOURN