

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

November 7, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

The Pledge was led by Supervisor Luetwyler.

PRESENTATIONS

Board of Supervisors

- 1.1** Received a presentation from HRN Community Service Director Tricia Aberg regarding Tobacco Issues in Trinity County and the benefits of Smokefree Outdoor Areas.

Received comments from Students of Friday Night Live Moorea Gorre, Kadance McCall, and Evelyn Seegmiller.

Clerk of the Board

- 1.2** Received an update from U.S. Forest Service District Ranger Tara Jones regarding matters of interest in Trinity County.

Veterans Services

- 1.3** Received a presentation from Trinity County Veterans Services Officer Jennifer Dobbs regarding the Veterans program, and adopted a proclamation supporting Operation Green Light for Veterans and recognizing November 2023 as Veterans and Military Families month.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Public Comment

Received comments from Richard Horged, Shanna White, and Adrian Keys.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received a report from Assesor/Clerk/Recorder Shanna White.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water - Chairman Cox disbanded this ad hoc effective 11/7/2023
B. Cannabis Ordinance
C. Economic Development - Chairman Cox disbanded this ad hoc effective 11/7/2023

CONSENT CALENDAR

Behavioral Health Services

- 3.1 Approved amendment number 2 to the agreement with Northern Valley Catholic Social Services updating rates for Fiscal Year 2023/2024 per CalAIM Standards, and increasing maximum amount by \$150,000 to provide Specialty Mental Health Outpatient Services.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.2 Authorized the Chairman to sign a letter supporting the Greater Hayfork Valley Park and Recreation District's Annual Hayfork Lights Parade.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.3 Approved the regular meeting minutes of May 2 and 16, 2023 and special meeting minutes of May 10 and 15, 2023 as submitted by the clerk.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.4 Adopted Resolution Number 2023-136 confirming the continuance of a local emergency due to drought conditions in the County of Trinity.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.5** Adopted Resolution Number 2023-137 confirming the continuance of a local health emergency due to hazardous material concerns resulting from the 2021 fires in Trinity County.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

General Services

- 3.6** Approved an agreement with Buddy's Auto Center, Inc., to provide as-needed recovery, towing/removal, dismantling, and roadside assistance services at the request of the Vehicle Abatement Officer, Facilities Operations Superintendent, or the Trinity County Sheriff's Department.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 3.7** Approved an agreement with Emergency Vehicle Outfitting Company to provide purchase, installation, removal, maintenance, and programming of handheld and mounted radios and necessary ancillary equipment to support current, efficient, and effective radio communications for Health and Human Services staff.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.8** Approved amendment number 2 to the agreement with Data Strategy Consulting, LLC extending the term to December 31, 2025, increasing the maximum cost by \$299,000, and replacing Exhibit A1 to conduct Trinity County equity assessment.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.9** Approved a budget adjustment for FY 23/24 for OES - Dept. 2260 increasing Revenues by \$55,000, Services & Supplies by \$53,700 and Interfund Expense by \$1,300.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 3.10** Modified the Departmental Allocation List for Community Development Department, Natural Resources Division to add 2 (Two) Environmental Compliance Specialist I/II, retroactively effective October 1, 2023.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.11** Approved a budget adjustment for FY 23/24 for Animal Control - Dept. 2284 increasing Transfers In by \$91,000, Salaries & Benefits by \$35,153 and Services & Supplies by \$55,847; approved a budget adjustment for FY 23/24 for Health Realignment - Dept 8493 increasing Transfers Out by \$91,000 and approved a budget adjustment for FY 23/24 for Health - Dept 4402 increasing Transfers In and Transfers Out by \$91,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.12** Approved a budget adjustment for FY 22/23 for Jail Health - Dept. 2285 increasing revenues by \$40,000, Salaries & Benefits by \$1,000 and Services & Supplies by \$39,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.13** Approved a budget adjustment for FY 22/23 for Sheriff - Dept. 2281 increasing Transfers Out and decreasing Salaries & Benefits by \$27,000; approved a budget adjustment for FY 22/23 for Lake Patrol - Dept. 2210 increasing Transfers In and Services & Supplies by \$6,000 and approved a budget adjustment for FY 22/23 for Cannabis Eradication Program - Dept. 2280 increasing Transfers In by \$21,000, Salaries & Benefits by \$19,000 and Services & Supplies by \$2,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.14** Approved an agreement with Wood Rodgers, Inc. to provide on-call engineering services in a retainer capacity to assist with management of disaster repair projects.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Board of Supervisors

- 4.1 Discussed and took action regarding the following areas for the cannabis cultivation license fee credit/refund worksheet authorized by the Board of Supervisors on March 1, 2022:

- Established the end date of November 15, 2023 to accept credit/refund worksheet from 2021; and
- Established the end date of December 31, 2023, for credit/refunds to be applied.

Received comments from Cannabis Division Director Drew Plabani, and Lisa Wright.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.2 Discussed and moved to cast Trinity County's vote for Group 1 Counties representative on the County Medical Services Program Governing Board Richard Foster.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 4.3 Selected the following proposals for funding pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000 with clarifinh the use of the Downriver Volunteer Fire Departments request insuring it falls within the guidlines and authorized the County Administrative Officer to sign the agreements and any future amendments.

<u>Applicant</u>	<u>Request Description</u>	<u>Requested Amount</u>
Downriver Volunteer Fire Department	Purchase hydraulic rescue tool known as "the Jaws of Life"	\$15,000.00
Hyampom Community Services District/Volunteer Fire Department	5 Radios (Wildland Firefighting Basics Starter Kit)	\$11,823.75
TC Resurce Conservation District	Community Wildifre Protection Plan Update & Implementation	\$100,000.00
TC Search & Rescue	Technical Roper Rescue Operations Training, Advanced Wilderness First Aid Course and misc equipment	\$20,000.00
Trinity Center Volunteer Fire Department	Fuels reduction around Trinity Knolls water storage tank	\$8,000.00
Trinity Center Volunteer Fire Department	Purchase 2 Radios	\$6,500.00
Watershed Research & Training Center	South Fork-South County Firewise Communities Project	\$66,087.00
Weaverville Fire Department	Trinity County Defensible Space Improvement Project	\$60,000.00
		\$287,410.75

Received comments from Senior Financial Analyst Suzie Hawkins and CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

General Services

- 4.4 Approved a budget adjustment for FY 23/24 for the Abandoned Vehicle Abatement Program - Dept. 2950 increasing Transfers in and Services and Supplies by \$2,200; approved a budget adjustment for FY 23/24 for Contributions To Other Funds - Dept. 1990 increasing Transfer Out by \$2,200; and approved a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for Contingency by \$2,200.

Received comments from CAO Trent Tuthill, Zomitsa Petcov, and Peter Petcov.

Motion: Ric Leutwyler **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 4.5** Waived the reading of and enact Ordinance Number 1369 amending Trinity County Code Section 2.70 pertaining to Partnership HealthPlan of California Commission, introduced on October 03, 2023.

Received comments from Director of HHS Liz Hamilton.

Motion: Ric Leutwyler **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 4.6** Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Employee ID No. 01539 as an Extra Help Accounting Technician, Senior at Range G187 Step G in the Health & Human Services, effective November 07, 2023.

Received comments from Director of HR Laila Cassis.

Motion: Heidi C Harris **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.7** *Continued to December 5, 2023 to the consideration of the following actions in the Probation Department effective December 01, 2023:*
1. Approve the job descriptions, set the salary range and add to the alphabetical listing of classifications a Deputy Chief Probation Officer at range O248, Program Facilitator I at range G149 and Program Facilitator II at range G159;
 2. Modify the departmental listing of allocations for the Probation Department to add 2 Deputy Chief Probation Officers and replace Probation Corrections Counselor I/II with Program Facilitator I/II;
 3. Pursuant to Trinity County Code Section 2.60.420, reclassify Employee ID No. 00887 from an Assistant Chief Probation Officer to a Deputy Chief Probation Officer at step F and reclassify Employee ID No. 02382 from a Supervising Deputy Probation Officer to a Deputy Chief Probation Officer at step B; and
 4. Delete from the Alphabetical Listing of Classifications and job descriptions the Assistant Chief Probation Officer, Supervising Deputy Probation Office, and Probation Corrections Counselor I/II.

Received comment from Director of HR Laila Cassis.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.8** Adopted Resolution Number 2023-138 which authorizes the County Purchasing Agent, to sell County issued firearms.

Received comments from Director of HR Liala Cassis, CAO Trent Tuthill, and Tom Ballanco.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Planning and Zoning

- 4.9** Introduced and waived the reading of an ordinance amending Trinity County Code Section 17.18.060 pertaining to R-3/Multi-Family Zoning.

Received comments from Assistant Planner Mitchell Wexler.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.10** Conducted an appeal hearing to consider upholding, modifying, or overturning the Planning Commission's decision to deny the appeal of (P-23-22) Commercial Cannabis License (CCL) #106 for Petko Petkov, Nature Farm, Inc. on Assessor's Parcel Number 019-280-003.

Received comments from Cannabis Division Director Drew Plabani, Lisa Wright, Cedar, John Brower, Zornitsa Petcov, Tom Ballanco, John Coogan, Petko Petcov, Thomas D, Chriss Williams, Veronica Kelley - Albiez, Attorney Derke Cole, Deputy County Counsel Amanda Urhammer, Cannabis Division Code Compliance Lead Daniel Marvel, Environmental Compliance Specialist II David Colbeck, and Environmental Health Director Kritsy Anderson

Motion by Supervisor Frasier, Second by Supervisor Cox to overturn the Planning Commission's decision to deny the appeal of (P-23-22) Commercial Cannabis License (CCL) #106 for Petko Petkov, Nature Farm, Inc. on Assessor's Parcel Number 019-280-003. Failed due to lack of majority.

Motion: Dan Frasier **Second:** Jill Cox **Failed due to lack of a majority**
Ayes: Frasier
Nays: C Harris , Cox, Gogan, Leutwyler

Motion by Supervisor Cox, Second by Supervisor Frasier to continue the appeal hearing to uphold, modify, or overturn the Planning Commission's decision to deny the appeal of (P-23-22) Commercial Cannabis License (CCL) #106 for Petko Petkov, Nature Farm, Inc. on Assessor's Parcel Number 019-280-003, to the December 5, 2023 meeting. Failed due to lack of majority

Motion: Jill Cox **Second:** Dan Frasier **Failed due to lack of a majority**

Ayes: Cox

Nays: C Harris , Frasier, Gogan, Leutwyler

Upheld the Planning Commission's decision to deny the appeal of (P-23-22) Commercial Cannabis License (CCL) #106 for Petko Petkov, Nature Farm, Inc. on Assessor's Parcel Number 019-280-003.

Motion: Heidi C Harris **Second:** Liam Gogan **Carried**

Ayes: C Harris , Gogan, Leutwyler

Nays: Cox, Frasier

CLOSED SESSION

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation
No. of Cases: Two

Not reportable action.

- 5.2** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation.
Number of cases: one
- Sceper, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 22CV071).

Direction given to staff.

- 5.3** Government Code Section 54954.5(e) - Public Employee Appointment: County Counsel.

Direction given to staff.

- 5.4** Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer.

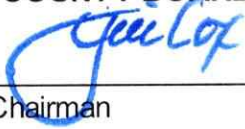
No reportable action.

- 5.5** Government Code section 54956.9(d)(2)&(3) - Conference with legal Counsel - Anticipated Litigation
Significant exposure to litigation - One potential case.
Complaint of alleged harassment against a member of the Board of Supervisors

Direction given to staff.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

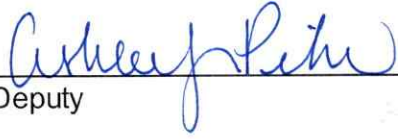


Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy