

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
January 7, 2025

Chairman
Supervisor Ric Leutwyler - District 1

Vice-Chairman
Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4 – ABSENT
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Amanda Uhrhammer – Assistant County Counsel
Leah Adams - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALL TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVIROR BROWNFIELD

A. COUNTY MATTERS AM

A.1. Clerk of the Board - Confirmed the seating of District 3 Supervisor Liam Gogan as Chairman and District 4 Supervisor Heidi Carpenter-Harris as Chair Pro Tem (Vice-Chair)

B. PRESENTATIONS

B.1. Clerk of the Board - Presented outgoing Chairman Leutwyler with an engraved gavel.

B.2. Board of Supervisors - Received a presentation from Trinity County Fire Safe

Council Coordinator Skylar Fisher regarding the Homeowners Insurance survey results.

- B.3. Clerk of the Board - Received a presentation from US Bureau of Reclamation Supervisory Civil Engineer Laurie Larson and Trinity River Restoration Executive Director Mike Dixon regarding current Trinity Lake storage management releases due to recent storm events.

Received comments from County Administrative Officer Trent Tuthill.

- B.4. Clerk of the Board - Received an update from USFS Shasta-Trinity National Forest District Ranger Tara Jones regarding matters of interest in Trinity County.

C. PUBLIC COMMENT

Received comments from John Hamilton, Dana Hauser, Lisa Wright, Adrien Keys, Ben Kellogg and John Brower.

D. REPORTS/ANNOUNCEMENTS

D.1. Did not receive reports from Department Heads

D.2. Received a report from County Administrative Officer Trent Tuthill

D.3. Received report from Members of the Board of Supervisors

E. CONSENT CALENDAR

- E.1. Behavioral Health Services - Approved a budget adjustment for FY 24/25 for Mental Health SMA Reserve - Dept. 8563 increasing Revenue and Services and Supplies by \$701,393.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.2. Behavioral Health Services - Approved an agreement with Tampico Healthcare Center to provide skilled nursing facility services with dual diagnosis of medical and mental illness to Trinity County beneficiaries.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.3. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for December 3 and 17, 2024 and the special meeting minutes of the Board of Supervisors for December 26, 2024.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.4. General Services - Approved a budget adjustment for FY 24/25 for Courthouse Construction - Dept. 8466 increasing Transfers Out by \$33,710 and approved a budget adjustment for FY 24/25 for General Services - Dept. 1750, increasing Transfers In and Fixed Assets by \$33,710.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.5. Health and Human Services- Employment Services - Approved amendment number 1 to the agreement with Housing Tools LLC increasing the maximum cost to \$105,625 to provide housing and community development services.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.6. Health and Human Services - Office of Emergency Services – Ratified the Director of Emergency Services' proclamation and confirmed the existence of a local emergency in Trinity County due to the 2024 Late December Storm.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.7. Human Resources - Appointed Laila Cassis, Suzie Hawkins and Margaret Long as the County's designated representatives for the purpose of labor negotiations with the Deputy Sheriff's Association, Health and Human Services Unit, Skilled Trades Unit, Management and Confidential Unit and Probation Peace Officers Association.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

- E.8. Probation - Approved a budget adjustment for FY 24/25 for Adult Drug Court

Grant Program - Dept. 8113 increasing Services and Supplies by \$79,947.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

E.9. Sheriff - Approved a budget adjustment for FY 24/25 for Lake Patrol - Dept. 2210, increasing Revenue and Fixed Assets by \$148,627.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

E.10. Sheriff - Approved a budget adjustment for FY 24/25 for State & Local Asset Seizure - Dept. 8593 decreasing Services & Supplies and increasing Fixed Assets by \$32,000.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

E.11. Sheriff - Approved amendment number 2 to the agreement with American Alarm, increasing the maximum cost by \$20,000 and updating exhibit B; to provide annual inspection and maintenance and as needed repair or replacement of the fire alarm and intercom system.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

Absent: Supervisor Carpenter-Harris

E.12. Sheriff - Approved an agreement with Anderson Landfill, to utilize their services for destruction of eradicated cannabis.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

E.13. Transportation - Adopted Resolution Number 25-001 which approves a project intake form for funding under 2020 CDBG-DR Infrastructure Program and authorizes the Director of Transportation to sign the grant application, agreement, any amendments and any other documents necessary to apply for and receive funds.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Supervisors Cox, Leutwyler, Brownfield, and Gogan

F. COUNTY MATTERS

- F.1. County Administrative Office - Adopted Resolution Number 25-002 allowing for the refund of appeal fees.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Gogan **Second:** Brownfield **Carried**

Ayes: Supervisors Brownfield, Gogan, Leutwyler, and Cox

- F.2. County Administrative Office - Discussed the homeless encampment topic as discussed in the December 17th, 2024 Board of Supervisors meeting and created a Homeless Encampment Ad-Hoc consisting of Supervisors Gogan and Cox.

Received comments from County Administrative Officer Trent Tuthill and Assistant County Counsel Amanda Uhrhammer.

- F.3. Human Resources - Approved the job description, set the salary range, added to the alphabetical listing of classifications, and allocated to the Sheriff's Office - Jail Division two (2) Custody Support Technicians at Range G151.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Cox, Leutwyler, and Brownfield

G. CLOSED SESSION

- G.1. Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Direction to staff was given.

ADJOURN

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy