

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

MEETING AGENDA

January 21, 2025

Chairman

Supervisor Liam Gogan - District 3

Vice-Chairman

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1

Supervisor Jill Cox - District 2

Supervisor Julie Brownfield - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Leah Adams - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

- A.1. County Administrative Office - Recognize Director of Transportation, Panos Kokkas for his selection as the County Engineers Association of California's 2024 Engineer of the Year.

No fiscal impact.

- A.2. Health and Human Services - CWS - Adopt a proclamation which recognizes January 2025 as Human Trafficking Prevention Month.

No fiscal impact.

- A.3. Board of Supervisors - Receive a presentation regarding the Hayfork Chamber of Commerce Cannabis Tourism Strategy.

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the

Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

C.1. Report from Department Heads

C.2. Report from County Administrative Officer

C.3. Reports from Members of the Board of Supervisors

C.4. Reports from Ad Hocs

- Homeless Encampment

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Board of Supervisors - Appoint Jenny Milsap to the Trinity County Fair Board as District 5 representative to serve a term concurrent with the District 5 Supervisor.

No fiscal impact.

D.2. Board of Supervisors - Authorize the Chairman to sign a letter of support for Siskiyou County's 2025-2026 Sustainable Transportation Planning Grant Program.

No fiscal impact.

D.3. Clerk of the Board - Adopt a resolution authorizing signatures on all Federal contracts and other necessary documents of financial transactions and adopt a resolution authorization signatures on all State contracts and other necessary documents of financial transactions.

No fiscal impact.

D.4. Clerk of the Board - Approve the regular meeting minutes of the Board of Supervisors for January 7, 2025.

No fiscal impact.

D.5. Community Development - Natural Resources - Authorize the Chairman to sign a letter to US Bureau of Reclamation asking for updated temperature targets to be used for the ongoing Reconsultation for the Trinity River Division, and to update the Local Alternative presented by Trinity County to use same targets.

No fiscal impact.

D.6. Human Resources - Pursuant to Trinity County Code Section 2.60.410(A), authorize the transfer of employee number 03289 to an Employment and Training Worker I - MSS at Range H134, Step D in the Health and Human Services Department, effective January 1, 2025.

No impact to the General Fund; approximate cost in salary and benefits per month for an Employment and Training Worker I at A step is \$5,500 and at D step is \$6,279.

D.7. Probation - Approve an agreement with Tuolumne County to provide housing for Juveniles at the Mother Lode Regional Juvenile Detention Facility.

Up to \$182,500 from the Probation Budget.

D.8. Sheriff - Approve amendment number 2 to the agreement with Meyer's Police Canine, updating exhibit A to provide canine and handler training.

Additional \$600 annually from the Sheriff's budget.

D.9. Transportation - Award to Valley Pacific Petroleum Services, the contract to supply Schedule II fuel for the Department of Transportation (DOT) South County facilities for the period of January 21, 2025 through December 31, 2025, and authorize the Director of Transportation to sign any amendments to the agreement.

Estimated \$57,000, with approximately \$2,000 from General Fund Departments, and the remaining expenses from DOT and other outside agencies.

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

E.1. Board of Supervisors - Discuss and/or take action to appoint Supervisor Brownfield's selection for Planning Commissioner – District 5 to serve a term concurrent with the District 5 Supervisor.

No fiscal impact.

- E.2. County Administrative Office - Adopt the proposed bylaws for the newly established Tourism Development Advisory Board.

Unknown fiscal impact.

- E.3. Clerk of the Board - Appoint Supervisors to represent the county on various boards, commissions, committees and task forces for 2025.

No fiscal impact.

- E.4. County Administrative Office - Adopt a resolution delegating certain signature and approval authorities to the County Administrative Officer.

No fiscal impact.

- E.5. County Administrative Office - Discuss and provide direction to staff regarding a potential ballot measure for an additional use and transactions (sales) tax in Trinity County on the June 2026 or November 2026 ballot.

Potential additional 1% sales tax revenue for county services

- E.6. County Administrative Office - Receive a mid-year budget review for FY 24/25 and authorize the CAO and Auditor/Controller to sign the budget adjustments necessary to provide contingency in the amount of \$89,878 to Risk Management - Dept 1890.

Increase in general fund appropriations in the amount of \$89,878 for Risk Managment.

ADJOURN