

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**MEETING MINUTES
November 5, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Amanda Uhrhammer – Assistant County Counsel
Suzie Hawkins - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR FRASIER.

A. PRESENTATIONS

A.1. Community Development - Planning - Received a presentation from Connie Stewart regarding county broadband efforts.

A.2. County Administrative Office – Did not receive an update from Assemblymember Jim Wood regarding what is happening at the state level, due to scheduling conflicts.

A.3. County Administrative Office - Received an update from USFS Shasta-Trinity National Forest Acting District Ranger Ben Sundal regarding matters that

concern Trinity County.

- A.4. Health and Human Services - Veterans Services - Received an update from Veterans Services Officer Jennifer Dobbs regarding services provided locally and adopted a proclamation supporting Operation Green Light and recognizing November 2024 as Veterans and Military Families' Month.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

B. PUBLIC COMMENT

Received comments from Tom Ballanco.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Auditor/Controller Christine Gaffney.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received reports from the following Ad Hoc:

1. Tribal Relations
2. Tourism Partners Funding

D. CONSENT CALENDAR

- D.1. Behavioral Health Services - Adopt Resolution Number 2024-075 authorizing the Director of Behavioral Health, or his/her designee, to apply for and receive CalAIM PATH funding.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.2. Behavioral Health Services - Approved an agreement with Diakonia, Inc. to provide Mental Health Treatment Services for Seriously Emotionally Disturbed (SED) children and youth, who are Trinity County Medi-Cal members.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.3. Clerk of the Board - Authorized the Chairman to sign a letter supporting the Greater Hayfork Valley Park and Recreation District's Annual Hayfork Lights Parade.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.4. Clerk of the Board - Found no objection to the modification/removal of restrictions from the Alcoholic Beverage Control License issued to Dalene and Daniel Donnelson for the New York Saloon located at 533 Main Street, Weaverville, CA.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.5. County Administrative Office - Adopted a proclamation recognizing November 18–22, 2024 as California Clerk of the Board of Supervisors Week.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.6. County Administrative Office – Adopted Policy Number 2024-06 a Trinity County Social Media Policy.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.7. County Administrative Office – Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2024-076 – Local emergency due to the 2024 Early January Winter Storms; and
- Resolution Number 2024-077 - Local emergency due to the 2024 Late January/Early February Winter Storms; and
- Resolution Number 2024-078 - Local emergency due to the 2024 March Winter Storms.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.8. County Administrative Office – Approved the budget hearing meeting minutes of September 24, 2024, and regular meeting minutes of September 17, October 1, and October 15, 2024.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.9. County Administrative Office - Authorized the Chairman to sign the Trinity County Fair Operating Budget for 2025.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.10. Health and Human Services- Admin - Approved amendment number 3 to the agreement with Lucy Hernandez Consulting increasing the maximum cost to \$50,000 to provide professional development training and coaching using the StrengthsFinder tool.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.11. Health and Human Services- Admin - Approved an agreement with the Children and Families First Commission (First 5) allowing HHS to provide administrative oversight of the First 5 program.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.12. Health and Human Services - Housing - Adopted Resolution Number 2024-079 which accepts Transitional Housing Program (THP) Round 6 and Housing Navigation and Maintenance Program (HNMP) Round 3 funds.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.13. Health and Human Services - Housing - Approved amendment number 4 to the agreement with Timber Lodge Motel, extending the term to September 30th, 2025, increasing the maximum cost by \$35,000 and updating exhibit A to provide intermittent shelter services for housing program participants.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.14. Health and Human Services - Public Health - Approved and certified Trinity County Health and Human Services, Health Services Branch Children's Medical Services Budget Packets for Fiscal Year 2024/2025.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.15. Human Resources - Approved a budget adjustment for FY 23/24 for OPEB - Dept. 6300 increasing Salaries and Benefits by \$156,138.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.16. Human Resources – Modified the allocation list for Health and Human Services - Public Health Division by increasing the allocation for Community Health Worker I/II from 5 to 6.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.17. Sheriff - Adopted Resolution Number 2024-080 which removes from the Sheriff's Office Fixed Assets Listing asset ID 13553 a 2005 Dodge Ram 3500 (VIN #3D7LS38C75G787559).

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.18. Sheriff - Approved a budget adjustment for FY 23/24 for Sheriff - Dept. 2281 decreasing Interfund Expenses by \$3,000; and approved a budget adjustment for FY 23/24 for Coroner - Dept. 2283 increasing Services and Supplies by \$3,000.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.19. Transportation - Adopted Resolution Number 2024-081 authorizing the Director of Transportation to execute future grant agreements and any other document necessary to accept grant funds offered to the County by the Federal Aviation Administration (FAA) and/or the California Department of Transportation (Caltrans) for the preparation of planning documents and the study, design and construction of safety, security and maintenance improvements at Trinity County Airports.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.20. Transportation - Adopted Resolution Number 2024-082 which accepts work completed by Federal Highway Administration (FHWA), Central Federal Lands Highway Division on Mad River, Ruth-Zenia, Alderpoint Bluff, Van Duzen, and Hyampom Roads and authorizes the Director of Transportation to execute the required documents for acceptance.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.21. Transportation – Adopted Resolution Number 2024-083 which accepts work completed by Federal Highway Administration (FHWA), Central Federal Lands Highway Division on Ruth-Zenia Road (County Road Number 502) and Van Duzen Road (County Road Number 511), and authorizes the Director of Transportation to execute the required documents for acceptance.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

E. COUNTY MATTERS

- E.1. Clerk of the Board - Pursuant to Trinity County Code Section 8.90.170 considered Stephan Colby's request for exemption from the Code Enforcement (CE) Appeal Fee of \$1,050 for Notice of Violation No. (NOV) 1514.

Received comments from County Administrative Officer Trent Tuthill, Tom Ballanco, Ben Kellogg and Assistant County Counsel Amanda Uhrhammer.

Denied Stephan Colby's request for exemption from the CE Appeal Fee of \$1,050 for NOV 1514.

Motion: Cox **Second:** Frasier **Carried**

Ayes: Supervisors Frasier, Cox, Carpenter-Harris, Gogan and Leutwyler

- E.2. Clerk of the Board - Pursuant to Trinity County Code Section 8.90.170 considered Stephan Colby's request for exemption from the Code Enforcement (CE) Appeal Fee of \$1,050 for Notice of Violation No. (NOV) 1515.

Received comments from Tom Ballanco, and County Administrative Officer Trent Tuthill.

Denied Stephan Colby's request for exemption from the CE Appeal Fee of \$1,050 for NOV 1515.

Motion: Frasier **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Frasier, Cox, Gogan and Leutwyler

- E.3. Community Development - Cannabis - Conducted an appeal hearing and considered upholding, modifying, or overturning the Planning Commission's decision to approve a conditional use permit (CUP) for cannabis distribution located at 50 Nugget Lane Unit #C, Weaverville, APN: 024-500-050-000.
(Applicant: Melissa Wight & Stephen Sutton - Main Street Distribution LLC;
Appellant: Timbre Beck) (Cannabis Planning File CDL-24-01)

Received comments from Cannabis Division Director Drew Plebani, Appellant Timbre Beck, Project Applicants Stephen Sutton and Melissa Wight, Veronica Kelly-Albiez, John Hamilton, Tarro Dussault, Lisa Wrigth, Amy Armstrong, Chia Chong, Kari Hurley, Chris L. Catherine Sidman, Ben Kellogg, Jayme Bayley, Melissa Wight, Brooke M. and Assistant County Counsel Amanda Uhrhammer.

Motion by Supervisor Gogan, second by Supervisor Carpenter-Harris to uphold the Planning Commission's decision to approve a CUP for cannabis distribution at 50 Nugget Lane, Unit #C failed due to the passage of a subsequent motion.

Motion: Gogan **Second:** Carpenter-Harris **Failed due to passage of subsequent motion**

Motion by Supervisor Cox, Second by Supervisor Frasier to overturn the Planning Commission's decision to approve a CUP for cannabis distribution at 50 Nugget Lane, Unit #C in Weaverville, CA finding that Trinity Dance qualifies as a youth-oriented facility was amend and voted on as listed below.

Overturned the Planning Commission's decision to approve a CUP for cannabis distribution at 50 Nugget Lane, Unit #C in Weaverville, CA with the following findings:

- a) Trinity Dance qualifies as a youth-oriented facility;
- b) Trinity Dance clientele, since opening, has averaged 90% minors;
- c) Trinity Dance advertisement targets primarily minors;
- d) Trinity Dance furniture and décor is primarily focused towards minors;
- e) Trinity Dance classes are primarily focused on youth.
- f) Testimony of business owner that her intention in forming and operating her business was to teach children.

Motion: Cox **Second:** Frasier **Carried**

Ayes: Supervisors Frasier, Cox, Carpenter-Harris and Leutwyler

Nos: Supervisor Gogan

- E.4. Human Resources - Acknowledged the costs of providing two years additional service credit (Golden Handshake) to eligible employees of the Sheriff's Office, Probation Department, Library, General Services and Behavioral Health and eligible employees in the Public Health Branch Director classification.

Received comments from County Administrative Officer Trent Tuthill, and Jayme Bayley.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Supervisors Carpenter-Harris, Gogan, Cox, Frasier, and Leutwyler

F. CLOSED SESSION

- F.1. Government Code Section 54956.95 - Liability Claim
Claimant: EE ID: 02032 (Claim No. TIBZ-600077)

Direction to staff was given.

G. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy