

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

**MEETING MINUTES
October 15, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Suzie Hawkins - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR CARPENTER-HARRIS.

A. PRESENTATIONS

A.1. Human Resources - Recognized Trinity County Sheriff's Office Investigations Sergeant Josh Ford as Trinity County Employee of the Year for 2023.

Received comments from County Administrative Officer Trent Tuthill and Sheriff Tim Saxon.

A.2. Clerk of the Board - Adopted a proclamation which supports Human Response Network's Domestic Violence Candlelight Walk on October 18, 2024.

Received comments from HRN Empowerment Services Program Director Joelene Jones.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Cox, Frasier, Gogan and Leutwyler

- A.3. County Administrative Office - Received a presentation from the County Administrative Officer Trent Tuthill acknowledging the County Seal created by Trinity High School students.

Received comments from Trinity High School Woodshop Teacher Paul York and Trinity High School Ag Mechanics Teacher Tabitha Plew.

B. PUBLIC COMMENT

Received comments from Lisa Wright.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Sheriff Tim Saxon.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received reports from the following Ad Hocs:

1. Tribal Relations
2. Tourism Partners Funding

D. CONSENT CALENDAR

The consent calendar was originally unanimously approved before a motion to reconsider was made and unanimously approved so that Supervisor Gogan could recuse from Item D2.

Original motion to approve the consent calendar as presented:

Motion: Frasier **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Frasier, Cox, Gogan and Leutwyler

Motion to reconsider approval of the consent calendar as presented:

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.1. Behavioral Health Services - Appointed Henry Boorman to the Behavioral Health Services Advisory Board for the position of board member, to serve a 3-year term commencing on June 3, 2024 and expiring on June 2, 2027.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.2. *This item was pulled from the consent calendar and considered separately.*

Clerk of the Board - Appointed, in lieu of election, the following candidates who submitted letters of interest for District Board Member positions with less filers than vacancies beginning December 6, 2024:

Douglas City Community Services District, 4-year term expiring December 1, 2028

Neal O'Haire

Douglas City Community Services District, 2-year term expiring December 4, 2026

Krista Gogan

Motion: Frasier **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Frasier, Cox and Leutwyler

Recused: Supervisor Gogan

- D.3. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for September 3, 2024.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.4. Clerk-Recorder/Assessor/ Elections - Appointed, In-Lieu of Election, the following candidates who filed for District Board Member positions with less filers than vacancies beginning December 6, 2024:

Coffee Creek Volunteer Fire District, 4-year term expiring December 1, 2028

Lorrac Craig

George M. Lawrence

Douglas City Community Services District, 4-year term expiring December 1, 2028

Lisa Harper

Greater Hayfork Valley Parks & Recreation District, 4-year term expiring December 1, 2028

James P. Gonzalez

Megan Lyn Rourke

Greater Hayfork Valley Parks & Recreation District, 2-year term expiring
December 4, 2026
Heather A. Jones

Hayfork Fire District, 4-year term expiring December 1, 2028
Robert Drain
Robert Young

Hayfork Fire District, 2-year term expiring December 4, 2026
Stan Ehler

Hyampom Community Services District, 4-year term expiring December 1,
2028
Carol Minor
Larry Murray
Sharron Parra

Lewiston Community Services District, 4-year term expiring December 1,
2028
Jennilea Brookins
Mary McNamara Nixon

Mountain Communities Healthcare District, 4-year term expiring December
1, 2028
Sheree Beans
Paul J. Catanese

Mountain Communities Healthcare District, 2-year term expiring December
4, 2026
Jennifer Ryan Flint

Post Mountain Public Utilities District, 4-year term expiring December 1,
2028
Gary R. Carpenter
Jo San Metz

Ruth Lake Community Services District, 4-year term expiring December 1,
2028
Jordan Emery
Edward Johnson
Debra L. Sellman

Trinity Center Community Services District, 4-year term expiring December
1, 2028
Kristin Halliday
Martie Mullen

Trinity Life Support Community Services District, 4-year term expiring December 1, 2028

Scott Alvord
Serena Brown
Todd Corbett

Trinity Life Support, 2-year term expiring December 4, 2026

Marla D. Walters

Weaverville Community Services District, 4-year term expiring December 1, 2028

Diane E. Darrah
Dave Ottem

Weaverville Community Services District, 2-year term expiring December 4, 2026

Micah L. Crockett

Weaverville Douglas City Parks & Recreation District, 4-year term expiring December 1, 2028

Graham Matthews

Weaverville Fire Protection District, 4-year term expiring December 1, 2028

William Fischer
Nathanial Trujillo
Richard Wetzel

Weaverville Sanitary District, 4-year term expiring December 1, 2028

Henry Boorman
Kevin Hawkins

Weaverville Sanitary District, 4-year term expiring December 4, 2026

Jay Garner

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

D.5. County Administrative Office - Took the following actions regarding the Jail Health budget unit:

1. Approved establishing a separate General Fund - Fund 119 - Jail Health General Fund under Health and Human Services; and
2. Authorized the CAO and Auditor to sign any budget adjustments necessary to facilitate the transition of the fiscal management of Jail Health to HHS.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.6. Sheriff – Adopted Resolution Number 2024-072 which authorizes the Sheriff to sign the grant agreement to accept funds from the California Department of Parks and Recreation, Divisions of Boating and Waterways, Boating Safety Patrol Boat Grant for the purchase of a new patrol boat.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.7. Transportation - Took the following actions regarding the project to build a fence around the new DOT maintenance yard in Hayfork:

- A. Approved the bid packet for Hayfork DOT Maintenance yard fence;
- B. Authorized the Director of Transportation to award and execute a construction contract along with related documents to the lowest responsive bidder, provided the contract amount does not exceed available project funds, or to reject all bids; and
- C. Authorized the Director of Transportation to approve all construction change orders up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

- D.8. Trinity County Transportation Commission – Adopted Resolution Number 2024-073 which approves the Master Fund Transfer Agreement (MFTA) with the California Department of Transportation (Caltrans) and authorizes the Executive Secretary to sign the agreement and any future amendments or other documents necessary.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

E. COUNTY MATTERS

- E.1. County Administrative Office – Adopted Resolution Number 2024-073 establishing Weaverville, North Carolina as a Sister City to Weaverville, California.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Cox **Second:** Frasier **Carried**

Ayes: Supervisors Frasier, Cox, Carpenter-Harris, Gogan and Leutwyler

E.2. Community Development - Cannabis – Pulled from consideration the appeal hearing to consider upholding, modifying, or overturning the Planning Commission's decision to approve a conditional use permit for cannabis distribution located at 50 Nugget Lane Unit #C, Weaverville, APN: 024-500-050-000. (Applicant: Melissa Wight & Stephen Sutton (Main Street Distribution LLC); Appellant: Timbre Beck) (Cannabis Planning File CDL-24-01)

E.3. County Administrative Office - Introduced and waived the reading of an ordinance amending various sections of Trinity County Code Title 17 to establish the Lewiston/Mountain View Cannabis Opt-Out area.

Received comments from County Administrative Officer Trent Tuthill, Steve Edwards, Lisa Wright and Andy Wakefield.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

F. CLOSED SESSION

F.1. Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Laila Cassis, Suzie Hawkins, Margaret Long
Employee Organizations: General Unit

Direction was given to the negotiators.

G. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:


Deputy