

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

**MEETING MINUTES
September 17, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Suzie Hawkins - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR FRASIER

A. PRESENTATIONS

A.1. Board of Supervisors - Received a presentation from Cal Poly Humboldt Dept of Forestry Fire & Rangeland Management representative Andrew Stubblefield and Cal Poly Humboldt Dept of Environment Geography & Spatial Analysis Rosemary Sherriff regarding the CA North Coast Climate Change Assessment Report.

A.2. County Administrative Office - Received a Strategic Plan Update from County Administrative Officer Trent Tuthill.

B. PUBLIC COMMENT

Received comments from Christine Edwards, Barbara Jelich, Sandra S. Robin Johnson, Jessica Mines, Pepper from Junction City, Cris Erikson, Veronica Kelly-Albiez, Ben Kellogg and Chriss Williams.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Chief Probation Officer Ruby Fierro.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received reports from the following Ad Hocs:

1. Tribal Relations
2. Funding Sources – Library & Animal Shelter – This ad hoc was dissolved by the Chairman.

D. CONSENT CALENDAR

D.1. Auditor/Controller - Approved a budget adjustment for FY 23/24 for EMS: Discretionary - Dept. 8591 increasing Inter-Fund Expenses by \$191.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.2. Board of Supervisors - Authorized the Chairman to sign a letter supporting the grant application for the Lewiston Community Ball Field Revitalization Project.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.3. Clerk of the Board - Adopted resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2024-068 RE Local emergency due to the 2024 Early January Winter Storms; and
- Resolution Number 2024-069 RE Local emergency due to the 2024 Late January/Early February Winter Storms; and
- Resolution Number 2024-070 RE Local emergency due to the 2024 March Winter Storms.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.4. Clerk of the Board - Approved the special meeting minutes of April 9, 2024 and regular meeting minutes of June 18, July 16, August 6, and August 20, 2024, as submitted by the Deputy Clerk.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.5. Community Development - Planning - Approved amendment number 3 to the agreement with SHN Consulting Engineers & Geologists, Inc. extending the term to June 30, 2026 and increasing the maximum amount to \$400,000 to provide high level planning support to the Planning Division of the Community Development Department. (Subject to routing as to form and content)

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.6. County Administrative Office - Approved an agreement with Whitechurch Engineering, Inc. to provide architectural engineering services to inspect, re-design and upgrade the Veteran's Memorial Hall located at 51 Memorial Drive in Weaverville; and authorize the County Administrative Officer to sign the agreement and any other documents necessary to complete the project, including contract amendments.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.7. Health and Human Services- Admin - Approved amendment number 3 to the agreement with All Area Landscaping, increasing the maximum cost to \$56,360 annually and adding Exhibit B to provide landscaping and snow removal services.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.8. Health and Human Services - Public Health - Approved an agreement with the State of California - Office of Traffic Safety to provide funding for the continued operation of Trinity County's Child Passenger Safety Program.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.9. Probation - Approved an agreement with El Dorado County Juvenile Detention Facility to provide housing for Trinity County juveniles.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

D.10. Transportation - Adopted final plans, specifications and addendums for the emergency repair in progress on Ruth Zenia Rd 18.75 (Book 1).

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

E. COUNTY MATTERS

- E.1. Auditor/Controller - Approved a budget adjustment for FY 23/24 for Auditor/Court Remittance - Dept. 8467 increasing Transfers In by \$8,226; approved a budget adjustment for FY 23/24 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$8,226; and approved a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$8,226.

Received comments from Auditor/Controller Christine Gaffney and Veronica Kelly-Albiez.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris and Leutwyler

- E.2. Auditor/Controller - Approved a budget adjustment for FY 23/24 for Public Defender - Dept. 2170 increasing Services and Supplies by \$27,010; and approved a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$27,010.

Received comments from Auditor/Controller Christine Gaffney and Senior Financial Analyst Suzie Hawkins.

Motion: Frasier **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Frasier, Cox, Gogan and Leutwyler

- E.3. Community Development - Building - Approved a budget adjustment for FY 23/24 for Planning - Dept. 2800 increasing Services and Supplies by \$60,000; and approved a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$60,000.

Received comments from Deputy Director of Community Development Ed Prestley.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Cox, Carpenter-Harris, Frasier and Leutwyler

F. SUBSEQUENT

- F.1. Board of Supervisors - Moved to discuss and/or take action to add a letter of support for GSCA's grant application and find that the need to take immediate action came to the attention of the Board subsequent to the agenda being

posted. The urgency is that the grant application is due on Monday, September 23, 2024.

Motion: Cox **Second:** Frasier **Carried**

Ayes: Supervisors Frasier, Cox, Carpenter-Harris, Gogan and Leutwyler

Authorized the Chairman to sign a letter supporting Golden State Connect Authority's grant application to the National Telecommunications and Information Administration's Digital Equity Competitive Grant Program on behalf of its rural member counties.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Frasier, Cox, Gogan and Leutwyler

G. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy