

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

June 7, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Letty Garza - Interim County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Supervisor Gogan was present via zoom for this meeting.

Deputy County Counsel Amanda Uhrhammer was present on behalf of County Counsel Margaret Long during this meeting.

Pledge of Allegiance

Pledge led by Supervisor Jeremy Brown

Public Comment

Received comments from Terry Mines, Veronica Kelly-Albiez and Adrian Keys

Presentations

Clerk of the Board

- 1.1 Received a presentation from Trinity Arts Council Representative Karla Avila regarding the TOT Partners joint marking plan for Trinity County.

Planning and Zoning

- 1.2 Received a presentation from Mintier Hamish, LP regarding the comprehensive update of the Trinity County General Plan.

Received comments from Interim Deputy Director of Planning Ed Presley, Associate Planner Skyler Fisher, Mintier Hamish Project Manager Jim Hamish, Brent Gibbons; Michael Gibbons; Applied Development Economics: Doug Svensson, Dynamic Planning + Science: Ethan Mobley, Green Dot Nathaniel Redmond, Rincon Della Acosta and Brittany Cabeje, Grants Division Director Suzi Kochems and Veronica Kelly-Albiez.

Consent Calendar

Behavioral Health Services

- 2.1 Approved a budget adjustment for FY 21/22 for Behavioral Health Services - Dept. 4200 increasing Revenues by \$250,000, Fixed Assets by \$233,299, and Services & Supplies by \$16,771.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 2.2 Confirmed that the issuance of credits/refunds for Commercial Cannabis Cultivators holding non-expired provisional licenses on September 5, 2021 should be calculated using the anniversary date and September 5, 2021, as authorized on March 1, 2022.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Child Support Services

- 2.3 Approved amendment number 4 to the agreement with Professional Photocopy increasing the maximum cost by \$15,000, extending the term to June 30, 2023 and updating exhibit B - Price List to provide process of service for legal documents generated in our work.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 2.4** Adopted resolution number 2022-083 regarding the use of remote teleconference meetings pursuant to the Brown Act.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.5** Adopted resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution number: 2022-085 Local emergency due to drought conditions;
- Resolution number: 2022-086 Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Resolution number: 2022-087 Local emergency due to the December 2021 winter storm event;
- Resolution number: 2022-088 Local emergency due to the novel coronavirus known as COVID-19;
- Resolution number: 2022-089 Local emergency due to the River Complex Fire;
- Resolution number: 2022-090 Local emergency due to the 2020 wildfires; and
- Resolution number: 2022-091 Local emergency due to the 2021 wildfires.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.6** Adopted resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution number: 2022-092 Local health emergency due to debris and air quality concerns created by the 2020 wildfires;
- Resolution number: 2022-093 Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Resolution number: 2022-094 Local health emergency due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.7 Took the following actions regarding Trinity Trail Alliance's LaGrange Classic Bike Race:

1. Found no objection to the issuance of a daily alcoholic beverage license for Trinity Trail Alliance to serve alcoholic beverages at their sports event to be held at Lowden Park in Weaverville, CA on June 11, 2022 and ratified the chairman's signature on the daily license;
2. Ratified the Chairman's signature on a letter supporting the 2022 LaGrange Classic Bike Race; and
3. Waived provision 2C of County Fee Waiver Policy, found that that Trinity Trail Alliance's LaGrange Classic Mountain Bike Race provides a public benefit and approved their application for waiver of County fees waiving General Services Lowden Park rental fee in the amount of \$693; Lowden Park Camping fee in an unknown amount and Solid Waste dumpster fee in the amount of \$214.

Motion: Jill Cox **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan

Recused: Groves

District Attorney

2.8 Approved amendment number 2 to the agreement with Constellation Justice Systems Inc. d/b/a equivalent, increasing the maximum cost by \$21,840 to provide a data extract.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

2.9 Adopted resolution number 2022-095 which authorizes the Office of Emergency Services to submit a grant application to receive funding under the 21 CALFIRE Evacuation Route Planning and Development Grant Program; and authorized the Director of Emergency Services or designee to conduct all negotiations and sign the grant award agreement and amendments, and any other documents necessary to complete the project if awarded.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

2.10 Adopted resolution number 2022-096 which removes from Health and Human Services' Capital Asset Inventory listing Asset ID #13611 - Pop-Up Infirmary.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.11** Approved a budget adjustment for FY 21/22 for Categorical Aids - Dept. 5050 increasing Revenues and Other Charges by \$235,463.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.12** Approved amendment number 5 to the agreement with David Herfindahl, M.D. increasing the maximum cost by \$61,280 to act as the Trinity County Health Officer.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.13** Approved an agreement with the California Department of Social Services to provide adoptions services.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.14** Approved an agreement with the County of Santa Cruz to provide host entity services for County Medi-Cal Administrative Activities (CMAA) and Targeted Case Management (TCM) services for fiscal years 2022/2023 through 2024/2025.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 2.15** Adopted resolution number 2022-097 approving salary schedules for Trinity County Employees retroactively effective June 1, 2022 and July 1, 2022.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Solid Waste

- 2.16** Approved a budget adjustment for FY 21/22 for Solid Waste - Dept. 9500 increasing Transfers in by \$25,000 and Fixed Assets by \$56,205 and approved a budget adjustment for FY 21/22 for Landfill Closure Fund - Dept. 8445 increasing Transfers out by \$25,000.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 2.17** Adopted resolution number 2022-098 approving the FY 22/23 List of Projects/Work Plan for funding from the Road Maintenance and Rehabilitation Account (RMRA).

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Trinity County Transportation Commission

- 2.18** Adopted resolution number 2022-099 adopting definitions for Transit Development Act's Unmet Transit Needs Process.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

10:00 AM Public Hearings

Grants

- 3.1** Conducted a public hearing and adopted Resolution No. 2022-100 authorizing an application for funding and the execution of a grant agreement for state CDBG funding.

Received comments from Grants Division Director Suzi Kochems and Ed Prestley.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Trinity County Transportation Commission

- 3.2** Conducted a public hearing to receive comments on Unmet Transit Needs as required by the Transportation Development Act (TDA).

Received comments from Director of Transportation Panos Kokkas, Bill Burton and Deputy County Counsel Amanda Uhrhammer.

Reports/Announcements

- 4.1 I. Received a report from Director of Transportation Panos Kokkas
II. Received a report from Interim County Administrative Officer Letty Garza
III. Received reports from Members of the Board of Supervisors
A. Received a report from Cannabis Cultivation Program Ad Hoc

County Matters

Board of Supervisors

- 5.1 Discussed adopting resolution which adopts a revised Governance Manual and Board of Supervisors Operating Rules and Procedures.

Received comments from Senior Financial Analyst Suzie Hawkins and Interim County Administrative Officer Letty Garza.

Motion by Supervisor Groves, second by Supervisor Cox to adopt the resolution as presented failed due to the passage of a subsequent motion.

Motion: Keith Groves **Second:** Jill Cox **Failed due to passing of a subsequent motion**

Adopted Resolution No. 2022-101 which adopts a revised Governance Manual and Board of Supervisors Operating Rules and Procedures modifying the Agenda Format section, to place Reports/Announcements before Public Comment.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.2 Authorized the chairman to sign a letter supporting AB 2691 - Cannabis: temporary cultivator event retail license.

Received comments from Adrian Keys, Karla Avila, Veronica Kelly-Albiez, AnneMarie Golovin, Matt Jefferson and Tyler Thompson.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.3 Discussed supporting North Coast Regional Water Quality Control Board's amendment of Trinity River temperature objectives.

Received comments from Tom Stokely.

Human Resources

- 5.4** Modified the departmental allocation list for the CAO - General Services Division to read: 7.0 Custodian or Maintenance Worker/Custodian or Buildings & Grounds (B&G) Maintenance Worker I/II or B&G Lead Worker or Facilities Operation Supervisor or Facilities Operation Superintendent, effective July 1, 2022.

Received comments from Director of Human Resources Shelly Nelson and Veronica Kelly-Ableiz.

Motion: Keith Groves **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.5** Pursuant to Trinity County Code Section 2.60.360 and 2.60.420, effective April 1, 2022, corrected the reclassification of Employee ID No. 01921 from a Correctional Deputy Sheriff Sergeant to a Jail Commander at Step C, in the Sheriff's Office - Jail Division.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.6** Pursuant to Trinity County Code Section 2.60.410(A) authorized promoting Employee No. 02162 as a Program Manager I at Range M237 Step D in Health & Human Services - Child Welfare Services (CWS) Division, retroactively effective June 1, 2022.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Closed Session

- 6.1** Government Code Section 54954.5(f) - Conference with Labor Negotiators County's Designated Representatives: Sophia Meyer and Shelly Nelson Employee Organizations: Deputy Sheriffs Association, Probation Peace Officers Association, Skilled Trades Unit, Management and Confidential Unit and General Unit.

No reportable action was taken.

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS



Dan Frasier, Chairman

Board of Supervisors,
County of Trinity.
State of California

Attest:

Letty Graza, Interim
Clerk of the Board of Supervisors

By: 

Deputy