

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

**MEETING AGENDA
September 17, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Suzie Hawkins - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851
Passcode: 267684

Dial In:
1 (669) 900-6833
Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

A.1. Board of Supervisors - Receive a presentation regarding the CA North Coast Climate Change Assessment Report.

No fiscal impact.

A.2. County Administrative Office - Receive a Strategic Plan Update.

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

C.1 Report from Department Heads

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C.2 Report from County Administrative Officer

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C.3 Reports from Members of the Board of Supervisors

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C.4 Reports from Ad Hoc

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1. Tribal Relations

2. Funding Sources - Library & Animal Shelter

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1 Auditor/Controller - Approve a budget adjustment for FY 23/24 for EMS:

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Discretionary - Dept. 8591 increasing Inter-Fund Expenses by \$191.

**No Impact to the General Fund; current cash balance in EMS:
Discretionary - Fund 591 is \$10,730.07.**

D.2 Board of Supervisors - Authorize the Chairman to sign a letter supporting the grant application for the Lewiston Community Ball Field Revitalization Project.

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No fiscal impact.

D.3 Clerk of the Board - Adopt resolutions confirming the continuance of the following local emergencies in the County of Trinity:

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- Local emergency due to the 2024 Early January Winter Storms; and
- Local emergency due to the 2024 Late January/Early February Winter Storms; and
- Local emergency due to the 2024 March Winter Storms.

No fiscal impact.

D.4 Clerk of the Board - Approve the special meeting minutes of April 9, 2024 and regular meeting minutes of June 18, July 16, August 6, and August 20, 2024, as submitted by the Deputy Clerk.

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No fiscal impact.

- D.5 Community Development - Planning - Approve amendment number 3 to the agreement with SHN Consulting Engineers & Geologists, Inc. extending the term to June 30, 2026 and increasing the maximum amount to \$400,000 to provide high level planning support to the Planning Division of the Community Development Department. (Subject to routing as to form and content)

Up to \$200,000 from the Planning Division Budget over the next two fiscal years, pending final budget adoption in FY 24/25 and 25/26.

- D.6 County Administrative Office - Approve an agreement with Whitechurch Engineering, Inc. to provide architectural engineering services to inspect, re-design and upgrade the Veteran's Memorial Hall located at 51 Memorial Drive in Weaverville; and authorize the County Administrative Officer to sign the agreement and any other documents necessary to complete the project, including contract amendments.

Up to \$147,364 from AB102 Veterans Hall Modernization Funds.

- D.7 Health and Human Services- Admin - Approve amendment number 3 to the agreement with All Area Landscaping, increasing the maximum cost to \$56,360 annually and adding Exhibit B to provide landscaping and snow removal services.

No impact to the General Fund; up to \$56,360 annually from the Health and Human Services budget.

- D.8 Health and Human Services - Public Health - Approve an agreement with the State of California - Office of Traffic Safety to provide funding for the continued operation of Trinity County's Child Passenger Safety Program.

No impact to the General Fund; potential revenue in the amount of \$62,500 for HHS Public Health Branch.

- D.9 Probation - Approve an agreement with El Dorado County Juvenile Detention Facility to provide housing for Trinity County juveniles.

Up to \$150,000 from the Probation Budget.

- D.10 Transportation - Adopt final plans, specifications and addendums for the emergency repair in progress on Ruth Zenia Rd 18.75 (Book 1).

No Fiscal Impact

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- E.1. Auditor/Controller - Approve a budget adjustment for FY 23/24 for

Auditor/Court Remittance - Dept. 8467 increasing Transfers In by \$8,226; approve a budget adjustment for FY 23/24 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$8,226; and approve a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$8,226.

Increase in General Fund appropriations in the amount of \$8,226; current Contingency balance is \$119,256.

- E.2. Auditor/Controller - Approve a budget adjustment for FY 23/24 for Public Defender - Dept. 2170 increasing Services and Supplies by \$27,010; and approve a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$27,010.

Increase in General Fund appropriations in the amount of \$27,010; current Contingency balance, after prior request, is \$111,030.

- E.3. Community Development - Building - Approve a budget adjustment for FY 23/24 for Planning - Dept. 2800 increasing Services and Supplies by \$60,000; and approve a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$60,000.

Increase in General fund appropriations in the amount \$60,000; current Contingency balance, after other requests, is \$84,020.

F. SUBSEQUENT

- F.1 Board of Supervisors - Move to discuss and/or take action to add a letter of support for GSCA's grant application and find that the need to take immediate action came to the attention of the Board subsequent to the agenda being posted. The urgency is that the grant application is due on Monday, September 23, 2024.

Authorize the Chairman to sign a letter supporting Golden State Connect Authority's grant application to the National Telecommunications and Information Administration's Digital Equity Competitive Grant Program on behalf of its rural member counties.

No fiscal impact.

G. ADJOURN