

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

REGULAR MEETING MINUTES

May 16, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Frasier.

PRESENTATIONS

Behavioral Health Services

- 1.1 Received a presentation from Director of Behavioral Health Services Connie Cessna Smith, on program overview.

Clerk of the Board

- 1.2 Received an update from U.S. Forest Service Detail Deputy District Range Ben Sundal regarding matters of interest in Trinity County.

County Administrative Office

- 1.3 Due to timing the presentation from PARS regarding the benefits of establishing a Pension Trust, was continued to the June 6, 2023 Board of Supervisors meeting.
- 1.4 Received a presentation from Trinity River Restoration Project representatives Don Bader and Mike Dixon regarding the Trinity River project.

Received comments from County Administrative officer Trent Tuthill.

County Counsel

- 1.5 Did not received a presentation from County Counsel Margaret Long on establishing procedures for addressing disruptions of public meetings.

Sheriff

- 1.6 Adopted a proclamation recognizing May 15 as National Peace Officers Day and May 15-21, 2023 as National Peace Officer Week.

Received comments from Sheriff Tim Saxon.

Transportation

- 1.7 Adopted a proclamation declaring May 21-27, 2023 as Public Works Week.

Received comments from Director of Transportation Panos Kakkos.

Public Comment

Received comments from Shanna White, Sam Brinklry, Catherin Sidman, Lisa Wright,

Malina of Hayfork, Adrian Keys, Pasha, Amber Carman, Josh from New Hampshire, Cody the Green house Guy, Marie Peterson, Dalene Donalson, Mou, Walter Wood, Terry Mines, Ana Hardist, Chriss Williams, Jackie Bell, Jake Gosserman-Christ, Jeff Ghedilia, and Liam Gogan.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received reports from Sheriff Tim Saxon and Cannabis Division Director Drew Plabani.
II. Received report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water
B. Cannabis Ordinance
C. Economic Development

CONSENT CALENDAR

Auditor/Controller

- 3.1 Approved the following budget adjustments for FY 22/23:

- Evidence Base PO Supervision - Dept. 2425 increasing Interfund Expense by \$259;
- MHSA CSS - Dept. 8570 increasing Interfund Expense by \$5,191;
- National Forest Eradication - Dept. 2290 increasing Interfund Expense by \$6;
- Violence Against Women Vertical Prosecution - Dept. 2145 increasing Interfund Expense by \$6;
- JAG Grant - Dept. 8199 increasing Interfund Expense by \$48;
- Child Poverty - Dept. 8489 increasing Revenues and Interfund Expense by \$35;
- Juvenile Justice Realignment - Dept. 8502 increasing Interfund Expense by \$7;
- HHS Realignment 2011 - Dept. 8503 increasing Revenues and Interfund Expense by \$41;
- Community Corrections Performance Incentive - Dept. 8522 increasing Interfund Expense by \$850;
- Fingerprint ID - Dept. 8542 increasing Interfund Expense by \$144;
- County Blood & Alcohol - Dept. 8558 increasing Interfund Expense by \$1; and
- County Criminal Justice Facility - Dept. 8581 increasing Interfund Expense by \$2.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Behavioral Health Services

- 3.2 Approved amendment number 1 to the agreement with Psynergy Programs to update rates for the 23/24 Fiscal Year to provide Adult residential services, residential care, and outpatient mental health services to Trinity County Med-CA: Beneficiaries.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Board of Supervisors

- 3.3** Authorized the Chairman to sign a letter of support for Budget Request for \$30 million Over Three Years Investment for Statewide Diaper and Wipe Distribution Program.

Received comments from John Hamilton.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.4** Adopted the following resolutions supporting the Rotary Club of Weaverville's 2023 Fourth of July Events.
- Resolution Number 2023-056 Fourth of July Parade
 - Resolution Number 2023-057 Parking during the 2023 Fourth of July Parade

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Child Support Services

- 3.5** Adopted Resolution Number 2023-058 which transfers asset from the Child Support Services Capital Asset Inventory Listing to Humboldt County - North Coast Regional Department of Child Support Services to be added to their Capital Asset List in Humboldt County.
- Asset ID 13602, Chevrolet Equinox Vin# 2GNAXUEV7L6252052

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.6** Appointed, In-Lieu of Election: Roselyn Aucella, Terry Mierding, and Nicholas Wilde for four year term and Sue Ayers for two year term to the Salyer Community Service Board.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7** Approved the regular meeting minutes of September 6, 2022 as submitted by the clerk.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.8 Adopt the following resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2023-059 Local emergency due to drought conditions;
- Resolution Number 2023-060 Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Resolution Number 2023-061 Local emergency due to the December 2021 winter storm event;
- Resolution Number 2023-062 Local emergency due to the River Complex Fire;
- Resolution Number 2023-063 Local emergency due to the 2021 wildfires; and
- Resolution 2023-064 Local emergency due to the 2022 Lightning Fires - Six River Lightning Complex.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.9 Adopted the following resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution Number 2023-065 Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Resolution Number 2023-066 Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires- Six Rivers Lightning Complex.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.10 Authorized the Chairman to sign the Local Planning Council County Priorities Report Form.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

3.11 Appointed Trent Tuthill as primary board member and Suzie Hawkins as alternate board member to represent Trinity County on the PRISM Board of Directors.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Grants

3.12 Approved an agreement with the California Department of Housing and Community Development (HCD) for a CDBG program income award, and authorized the Division Director to sign the agreement, and any future amendments.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.13** Approved the agreement with the Grants Housing, Assistance, and Prevention Program round 4 to reduce homelessness, and authorized the Division Director to sign the agreement, and any future amendments.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14** Approved the agreement with John Hodges for motel voucher stays and authorized the Division Director to sign the agreement, and any future amendments.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 3.15** Adopted Resolution Number 2023-067 adopting the alphabetical listing of classifications and approving the salary schedules for Trinity County employees effective July 1, 2023.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.16** Pursuant to Trinity County Code 2.60.500 (D.3) authorized employee ID # 01709 to carry over vacation hours in excess of the accrual limits, up to 400 hours.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.17** Approved an agreement with Alps Service and Repair to provide repairs and maintenance to Sheriff's Office equipment, to include, vehicles, trailers, and All Terrain Vehicles on an as needed basis.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.18** Approved amendment number 1 to the agreement with Lithia Chevrolet to provide as needed vehicle repair services and other vehicle maintenance to the Trinity County Sheriff's Office vehicles.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.19** Approved amendment number 4 to the agreement with Motorola Solutions, Inc., for a one year renewal of maintenance and support for the Veeam backup software, the Vmware virtual software, and the Dell server that houses all of the software to provide Spillman Computer Aided Dispatch, Jail Management System, Records Management System, and Motorola APX two-way radios.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.20** Approved amendment number 2 to the agreement with Trinity Tire Factory, Inc. increasing the contract maximum to \$80,000 per fiscal year, to perform general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to the Trinity County Sheriff's Office's vehicles on an as-needed basis.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.21** Approved amendment number 1 to the agreement with Sierra Pacific Industries, updating the term of the agreement to provide the property and allow the County to repair, operate, replace and use the equipment at the Carville Repeater.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.22** Accepted the donation of Canine Crew, a Belgian Malinois trained and certified to California POST Canine 9 standards in narcotics detection, handler protection, suspect apprehension and assigned to the Sheriff's Office for use on Patrol.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.23** Adopted Resolution Number 2023-068 which authorizes the Sheriff to accept the Proposition 64 Public Health and Safety Grant Program.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Trinity County Transportation Commission

- 3.24** Adopted Resolution Number 2023-069 approving Trinity County Transportation Commission's FY 2023/2024 Overall Work Program and authorized the Executive Secretary to execute Regional Transportation Planning Certifications.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.25** Adopted Resolution Number 2023-070 adopting definitions for Transportation Development Act's Unmet Transit Needs Process.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

County Administrative Office

- 4.1 Pursuant to County Fee Waiver Policy found that Trinity Food Outreach, Inc applications for waiver of county fees are not for the purpose of fund raising and provide a public benefit and waived half of the solid waste fees for their Spring Cleaning in the Lewiston Subdivision.

Received comments from CAO Trent Tuthill, Conner Nixon, and Sam Brinkley.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.2 Adopted Resolution Number 2023-071 to allow the streamlined approval of Cannabis Licenses that require a CCV for the calendar year 2023 and add revised wording from Drew Plabani.

Received comments from CAO Trent Tuthill, Cannabis Division Director Drew Plabani, County Counsel Margaret Long, Terry Mines, Jennifer Hill, Adrian Keys, Sam Brinkley, Catherin Sidman, Marie Peterson, Pasha, Mou, Dana Hauser, Turman Yang, Lisa Wright, Liza Wisniewski, Matt Jeferson, Nancy Anderson, Steve Lyon, Rhoda Cain, Chriss Williams, Nancy Schaedler, Amber Carman, Walter Wood, Jake Gosserman-Christ, John Brower, Eddie Ferandez, and Josh from New Hampshire.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Grants

- 4.3 Approved a budget adjustment for FY 22/23 for Grants Administration - Dept. 8193 increasing Transfers In and Interfund Expenses by \$28,633; approved a budget adjustment for FY 22/23 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$28,633 and approved a budget adjustment for FY 22/23 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$28,633.

Received comments from CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 4.4 Approved the job description, set the salary range, added to the alphabetical listing of classifications and allocated to the Department of Transportation a Deputy Director of Transportation at range M291.

Received comments from Intern Director of HR Liz Hamilton.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

- 5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation.
Number of cases: one
- Carlson, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 20CV136)

Received comments from Catherine Sidman and Walter Wood.

Report out: No reportable action.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By: _____
Deputy

