

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**MEETING MINUTES
July 16, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations

for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

Meeting ID: 595 007 2851
Passcode: 267684

Dial In:
1 (669) 900-6833
Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

The pledge was led by Supervisor Gogan.

A. PRESENTATIONS

- A.1. Clerk of the Board - California State Association of Counties (CSAC) COO, Paul Danczyk, presented CSAC Institute for Excellence in County Government Executive Credentials to four Trinity County staff members who recently completed the leadership program.

No fiscal impact.

- A.2. Health and Human Services - Office of Emergency Services - Adopted a proclamation honoring Larry Winter for his service to the people of Hyampom and Trinity County.

No fiscal impact.

Motion by Jill Cox, second by Heidi Carpenter- Harris to Approve.

Motion: Jill Cox **Second:** Heidi Carpenter- Harris **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

A.3. Probation - Adopted a proclamation of appreciation that recognizes July 21-27, 2024 Probation Supervision Week.

No fiscal impact.

Received comments from Chief Probation Officer Ruby Fierro.

Motion by Jill Cox, second by Heidi Carpenter- Harris to Approve.

Motion: Jill Cox **Second:** Heidi Carpenter- Harris **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Received comments from Conner Nixon, Patty Hymus, and Veronica Kelly- Albiez.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

- C.4. Received reports from Ad Hoc
1. Tribal Relations

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

- D.1. Board of Supervisors - Authorized the chairman to sign a letter of support for Hmong monument in Hayfork park.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

- D.2. Board of Supervisors - Authorizde the Chairman to sign a comment letter to OSHA regarding proposed 29 CFR 1910.155 and 156.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

- D.3. Child Support Services - Approved amendment number 7 to the agreement with Pacific Process & Legal Services, extending the term date to June 30, 2025, increasing the maximum cost by \$10,000, and updating exhibit B to provide outside process service to serve legal documents in a timely manner.

No impact to the General Fund; up to \$85,000 from the Child Support

Budget allocated by the State/Federal.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.4. Clerk of the Board - Appointed John "Chris" Semer to the Trinity County Waterworks District 1 Board of Directors to serve the remaining term of Kenneth Wiley Jr. expiring December 31, 2024.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.5. Clerk of the Board - Found that the proposed license will meet the public convenience and necessity, and found no objection to the issuance of an On-Sale Beer and Wine Alcoholic Beverage License to Christian S Farrell for Yantra at 515 Main Street, Weaverville, CA 96093

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.6. Clerk of the Board - Found that the proposed license will meet the public convenience and necessity, and found no objection to the issuance of an On-Sale Beer and Wine Alcoholic Beverage License to Scott's Culinary

Enterprises Inc for Indian Creek Cafe at 59741 Highway 299W, Douglas City,
CA 96024

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler,
Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3

Liam Gogan

Absent: None

D.7. Clerk of the Board - Approved the regular meeting minutes of May 7, 21, and
June 4, 2024, and the Board of Supervisors and Planning Commission
meeting minutes of May 23, 2024 as submitted by the Deputy Clerk.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler,
Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3

Liam Gogan

Absent: None

D.8. Clerk of the Board - Adopted Resolution Number 2024-050 that celebrates Jimmy
Carter's 100th birthday and Proclaims the first week of October as Jimmy Carter Week.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler,
Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3

Liam Gogan

Absent: None

D.9. District Attorney - Approved amendment number 1 to the agreement with the
California Department of Justice, allowing their laboratories to commence drug

analysis immediately when no alcohol content is suspected, thus bypassing the otherwise-required testing for alcohol. This change will streamline the analytical process, minimize turn-around times, and decrease backlogs when providing DUI analysis services.

Up to \$15,000 annually and service has been and is currently in the DA budget.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.10. Health and Human Services- Adult Services - Approved amendment number 2 to the agreement with JUMP Technology Services, extending the term to June 30, 2027; increasing the maximum cost by \$1,500; to provide In-Home Supportive Services (IHSS) Provider enrollment, registry, and orientation services via their BOUNDS IHSS Provider Portal to IHSS Public Authority offices.

No impact to the General Fund; up to \$27,500 from Public Authority Administrative funding.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.11. Health and Human Services - CWS - Approved amendment number 1 to the agreement with the California Department of Social Services to amend Exhibits A and B and add Exhibits A1 and A2 to provide Trinity County with adoption services.

No impact to the General Fund; up to \$101,672 from the Child Welfare Allocation.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.12. Health and Human Services - CWS - Approved amendment number 1 to the agreement with EA Family Services, extending the term to June 30, 2027, to provide visitation and supervised visit services and respite care.

No impact to the General Fund; up to \$40,000 per fiscal year from Child Welfare Services allocation.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.13. Health and Human Services - CWS - Approved amendment number 2 to the agreement with Seneca Family of Agencies to extend the term to June 30, 2025 to provide family finding services for Child Welfare Services, Probation, and Adult Protective Services.

No impact to the General Fund; up to \$3,000 from Child Welfare, Probation, and Adult Protective Services allocations.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.14. Health and Human Services- Eligibility - Approved an agreement with California Department of Health Care Services for Medi-Cal Privacy and Security Agreement.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.15. Health and Human Services - Office of Emergency Services - Approved Resolution Number 2024-051 appointing a Local Area Advisor for the community of Hettenshaw Valley.

No fiscal impact.

Motion by Jill Cox, second by Liam Gogan to Approve.

Motion: Jill Cox **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Recused: Dan Frasier

D.16. Health and Human Services - Public Health - Approved amendment number 2 to the agreement with the California Department of Public Health, increasing the contract by \$51,016.89 for 2024/2025 for implementing the "Moving California Oral Health Forward" project.

No fiscal impact; additional potential revenue of \$51,016.89 for Trinity's Local Oral Health Program.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.17. Probation - Approved an agreement with Shield Regional Training Center to become a participating member agency that provides training resources.

Up to \$1500 per fiscal year for membership dues in the current Probation budget.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.18. Probation - Approved amendment number 1 to the memorandum of understanding with The Superior Court of Trinity County, extending the term until the Pretrial funding is no longer available.

No impact on the general fund, as this is revenue for the Probation Departmental Budget.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.19. Probation - Approved amendment number 2 to the agreement with Tehama County Juvenile Detention Facility, increasing the maximum cost by \$100,000 per fiscal year to provide housing, medical care as needed and amend section 3 Compensation.

No impact to the General Fund. Increase the maximum contract amount to cover medical expenses that are paid through the Jail Health/Realignment Funds.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.20. Sheriff - Approved a budget for FY 23/24 for Jail Health - Dept 2285 increasing Revenues by \$65,857, and increasing Services & Supplies by \$58,057 and Inter-fund expense by \$7,800.

Authorizes the use of insurance proceeds in the amount of \$65,857 to offset higher than anticipated expenses in the Jail Health budget in FY 23/24.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.21. Transportation - Agreement: Airports Lease-(Revision July 2024)

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.22. Transportation - Approved an agreement with Trinity Tire Factory to provide tire installation, mounting and balancing, servicing, maintenance, repair and road side service, as needed by Trinity County Department of Transportation and Trinity Transit.

Up to \$30,000 per Fiscal year from Road and Transit Funds.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

- D.23. Transportation - Ratified the Director of Transportation's signature on Contract Change Order 1 to the agreement with Truesdell Corp of Ca, Inc., increasing the contract by \$19,930 for additional recessed reflectors on the Rush Creek Road High Friction Surface Treatment project.

\$19,930 paid by Highway Safety Improvement Program (HSIP) grant.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3

Liam Gogan

Absent: None

- D.24. Transportation - Took the following actions regarding the Emergency Storm Damage Repair on Ruth-Zenia PM 18.75 County Project No. 24-0258:

A. Adopted the plans and specifications for the CA24-4 storm damage repair Ruth-Zenia PM 18.75, County Project No. 24-0258; and

B. Authorized the Director of Transportation to sign the Notice to Contractors; and

C. Authorized the Department of Transportation to advertise for competitive bids; and

D. Authorized the Director of Transportation to execute a construction contract and related documents with the lowest responsive bidder, provided the contract amount does not exceed available project funds, reduce scope of work to stay within available funds or to reject all bids; and

E. Authorized the Director of Transportation to approve all construction change orders up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

Construction cost is estimated to be approximately \$5,650,000; federal Emergency Response (ER) funds will reimburse 100% of the total cost if construction is completed within 270 days of the declared disaster event.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler,

Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan
Absent: None

D.25. Trinity County Transportation Commission - Approved an agreement with Stantec Consulting Services Inc. to provide a feasibility study for Trinity County's Zero Emissions Bus (ZEB).

No impact to General Fund; The agreement will be paid by \$60,000 in Rural Planning Assistance (RPA) Funds and \$60,000 in Local Transportation Funds (LTF).

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

E.1. County Administrative Office - Discussed Board of Supervisor direction to staff regarding the Lewiston/Mountain View Opt-Out Application received June 21, 2024.

Received comments from Andy Wakefield.

Directed staff to:

1. Accept the application and draft an ordinance to present to the Planning Commission then bring back to the Board of Supervisors for final consideration, as a standard agenda item, as expediently as possible.
2. While the ordinance is being drafted and presented to the Planning Commission and then the Board of Supervisors, the moratorium on issuing cannabis licenses in the designated opt out application area will continue until such time the Board of Supervisors takes final action on the proposed ordinance.

F. CLOSED SESSION

F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel -

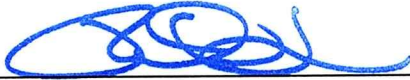
- Claim TRI24-0009; Inmate Swain; incident at jail.
- Claim TRI23-0017; Inmate Lewandowski, incident at jail.

Claim TRI24-0009; Inmate Swain - No action taken.

Claim TRI23-0017; Inmate Lewandowski - Direction given to staff.

G. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By



Deputy