

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**Alternate Location:
Attended by Supervisor Gogan
39781 Smith Rd
Soldatna, Ak 99669**

**MEETING MINUTES
June 18, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County

Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

Meeting ID: 595 007 2851
Passcode: 267684

Dial In:
1 (669) 900-6833
Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Pledge led by Chairman Leutwyler.

A. PRESENTATIONS

- A.1. Health and Human Services - Office of Emergency Services - Received a presentation from Emergency Operations Manager Philip Simi regarding wildfire preparedness.

No fiscal impact.

Received a comment from John Hamilton.

- A.2. Clerk of the Board - Received a presentation from Humboldt Skatepark

Collective regarding a skate park project in Weaverville (Lowden Park).

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Received comments from Tyler Crow, and Lisa Winzikoski.

C. REPORTS/ANNOUNCEMENTS

C.1. Received reports from Director of HHS Liz Hamilton.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received reports from Ad Hocs

1. Tribal Relations

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Auditor/Controller - Awarded to Lane & Brown Attorneys at Law, LLP the contract to provide public defender services for Trinity County.

\$620,000 for FY 24/25; \$644,000 for FY 25/26; and \$669,200 for FY 26/247 from the Public Defender budget.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.2. Behavioral Health Services - Approved an agreement with Mark Armerding, M.D. to provide psychiatric treatment to Trinity County members, and to serve as the Behavioral Health Medical Director.

No impact to the General Fund; up to \$1,530,000 over five (5) year contract term from Behavioral Health Funding.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.3. Behavioral Health Services - Approved an agreement with Northern Valley Catholic Social Services to provide Specialty Mental Health Outpatient Services.

No impact to the General Fund; up to \$90,000 per fiscal year from Behavioral Health Funding.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.4. Behavioral Health Services - Approved an agreement with Terri Armerding to provide nursing services as part of a multi-disciplinary team, including the TCBHS Crisis Team and Psychiatrists.

No impact to the General Fund; up to \$153,000 over the five (5) year contract term from Behavioral Health Funding.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter -Harris

D.5. Behavioral Health Services - Approved amendment number 1 to the agreement with Kings View Professional Services, increasing the maximum cost by \$18,035, and updating exhibits C, D, and G to reflect amended services and rates to provide an electronic health record information system and all pay-source billing services.

No impact to the General Fund; an additional \$18,035 from the Mental Health Budget for Professional Services in FY 23/24.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter -Harris

D.6. County Administrative Office - Approved an agreement with Caporusso Communications to provide communication and Public Information Officer (PIO) services to the county.

Up to \$60,000 to be split by Administration, Health & Human Services and Behavioral Health Services.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.7. Clerk of the Board - Adopted resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2024-043 Local emergency due 2024 Early January Winter Storms;
- Resolution Number 2024-044 Local emergency due to 2024 Late January/ Early February Winter Storms; and

- Resolution Number 2024-045 Local emergency due to 2024 March Winter Storms.

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter- Harris

D.8. Health and Human Services- Budget Adjustments - Approved a budget adjustment for FY 23/24 for Veterans Services - Dept. 5090 increasing Revenues by \$4,993, Salaries & Benefits by \$5,107, and Services & Supplies by \$186, and decreasing Inter-fund expense by \$300.

Increase in General Fund appropriations in the amount of \$4,993.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.9. Probation - Approved a budget adjustment for FY 23/24 for Probation - Dept. 2400 decreasing Salaries & Benefits and increasing Fixed Assets by \$1,353.

No net impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter- Harris

D.10. Sheriff - Approved amendment number 5 to the agreement with USDA Forest Service: Shasta Trinity National Forest, to receive funding to conduct patrol activities in campgrounds within the Shasta Trinity National Forest, and

operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Service lands and authorized the Sheriff to sign the amendment.

Revenue in the amount of \$42,000; \$13,000 for Patrol OP and \$29,000 for Controlled Substance OP.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.11. Sheriff - Approved amendment number 5 to the agreement with USDA Forest Service: Six Rivers National Forest, to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Service lands and authorized the Sheriff to sign the amendment.

Revenue in the amount of \$20,000.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter -Harris

D.12. Transportation - Notice of Completion: HSIP 1 Striping; completion of removing and reapplying traffic stripes and pavement markers on various roads within Trinity County.

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.13. Transportation - Notice of Completion: HSIP 2 Striping; completion of removing and reapplying traffic stripes and pavement markings on various roads within Trinity County.

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 44 Heidi Carpenter - Harris

D.14. Trinity County Transportation Commission - Adopted resolutions and direct the Executive Secretary to transmit allocation instructions to the County Auditor.

- Resolution Number 2024-046; Allocate Local Transportation Funds (LTF) for FY 24/25; and
- Resolution Number 2024-047 Allocate State Transit Assistance Funds (STA) for FY 2024/2025

No impact to General Fund; \$530,612 from LTF Trust Account, and \$340,000 from STA Trust Account.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.15. Transportation - Waived the provisions of the Trinity County General Unit MOU

Article V: Leave, Section 2 – Compensatory Time and authorize the following employee of Trinity Transit to carry over all Compensatory hours earned through June 30, 2024 to FY 24/25; and direct that any hours carried over in excess of the 80 hours authorized in the MOU shall be used no later than December 31, 2024 or paid out with January 2025 payroll:

- Employee ID No. 02824 - 109 hours

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpernter - Harris

D.16. Transportation - Waived the provisions of the Trinity County Skilled Trades Unit MOU Article V: Leave, Section 2 – Compensatory Time and authorize the following Road Department Employees, to carry over all Compensatory hours earned through June 30, 2024 into FY 24/25; and direct that any hours carried over in excess of the 120 hours authorized in the MOU shall be used no later than December 31, 2024 or paid out with January 2025 payroll:

- Employee ID No. 01272 – 171 hours
- Employee ID No. 01559 – 229 hours
- Employee ID No. 01765 – 156 hours
- Employee ID No. 01988 – 218 hours
- Employee ID No. 02123 – 210 hours
- Employee ID No. 02402 – 186 hours
- Employee ID No. 02429 – 203 hours
- Employee ID No. 02434 – 200 hours
- Employee ID No. 02651 – 157 hours
- Employee ID No. 03201 – 180 hours

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

E.1. County Administrative Office - Adopted Resolution Number 2024-048 which adopts a preliminary budget for FY 24/25.

\$64,886,854

Received comments from CAO Trent Tutill.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter- Harris

E.2. Clerk-Recorder/Assessor/ Elections - Approved a budget adjustment for FY 23/24 for Assessor - Dept. 1400 increasing Intra-fund Expenses by \$56,629; and approve a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing Appropriations for Contingency by \$56,629.

Increase in General Fund appropriations in the amount of \$56,579; the current balance in General Fund Contingency is \$214,618.

Received comments from Clerk/Recorder/Assessor Shanna White

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

E.3. Human Resources - Adopted Policy Number 2024-04 regarding Animals in the Workplace.

No fiscal impact.

Received comments from Director of HR Laila Cassis.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

E.4. Human Resources - Adopted Policy Number 2024-05 creating a Tuition Reimbursement program.

Dependent upon tuition reimbursement usage.

Received comment from Director of HR Laila Cassis

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter- Harris

E.5. Human Resources - Modified Health and Human Services allocation List to combine the nine (9) flexibly staffed allocations for staff services Analyst I/II/III with the five (5) flexibly staffed allocations for Supervising Staff Services Analyst and Staff Services Manager to have fourteen (14) allocations to be flexibly staffed with Staff Services Analyst I/II/III, Supervising staff analyst and Staff Services Manager.

No fiscal impact.

Received comments from Director of HR Laila Cassis

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

E.6. Trinity County Transportation Commission - Adopted Resolution Number 2024-049 that finds there are no unmet transit needs that are reasonable to meet in Trinity County.

No fiscal impact.

Received comments from Transportation Planner II Sarah Sadd

Motion by Jill Cox, second by Heidi Carpenter- Harris to Approve.

Motion: Jill Cox **Second:** Heidi Carpenter- Harris **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

E.7. Trinity County Transportation Commission - Approved an agreement with the Human Response Network to administer the Transportation Assistance Program for Trinity County residents needing transportation assistance.

No impact to the General Fund, \$80,000 of Local Transportation Funds.

Motion by Dan Frasier, second by Heidi Carpenter- Harris to Approve.

Motion: Dan Frasier **Second:** Heidi Carpenter- Harris **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

F. CLOSED SESSION

F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: 1

Cardona v County of Trinity, et al (Trinity County Superior Court Case No. 23CV027)

Direction was given to staff.

F.2. Government Code Section 54954.5(f) - Labor Negotiations

County's Designated Representatives: Margaret Long, Laila Cassis and Suzie Hawkins

Employee Organizations: General Unit

No action taken.

F.3. Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel.

Evaluation was held.

G. SUBSEQUENT: EMERGENCY ITEM

G.1. Board of Supervisors - Move to discuss and/or take action to add the a letter of

Opposition to AT&T and find that the need to take immediate action came to the attention of the Board subsequent to the agenda being posted. The urgency is the letter needs to be submitted before the next Board meeting.

No fiscal impact.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

G.2. Board of Supervisors - Authorize the Chairman to sign a Letter of Opposition to AB 2791.

No fiscal impact.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

H. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By



Deputy