

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

April 2, 2024

Chairman

Supervisor Ric Leutwyler - District 1

Vice-Chairman

Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Clerk of the Board

- 1.1** Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

Planning and Zoning

- 1.2** Receive a presentation from consultant group Mintier Harnish regarding the Housing Element Update.

No impact to the General Fund.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Report from Department Heads
II. Report from County Administrative Officer
III. Reports from Members of the Board of Supervisors
IV. Reports from Ad Hoc:
 A. Cannabis Ordinance
 b. Tribal Relations

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Behavioral Health Services

- 3.1 Approve a budget adjustment for FY 23/24 for Substance Use Disorder - Dept. 4230 increasing Revenues by \$206,835 and increasing Services & Supplies by \$60,000.
No impact to the General Fund; current cash balance in Substance Use Disorder - Fund 177 is \$57,934.

Clerk of the Board

- 3.2 Authorize the Chair to sign a daily alcoholic beverage license to The Watershed and Training Center to serve alcoholic beverages at their mixer to be held at Veterans Memorial Hall at 109 Memorial Dr, Weaverville, CA 96093 on May 4, 2024.
No fiscal impact.

General Services

- 3.3 Approve amendment number 1 to the agreement with California Safety Company, increasing the maximum cost by \$508.04 per fiscal year; updating exhibit A & B updating service and agreements and updating compensation and fees to be paid; updating Paragraph G with paragraph 5 under indemnification to provide ,monitoring of fire alarm at 11 court street (Courthouse), and include a one time charge for replacement lease equipment, and an installation charge of \$5,763.37, including pro-rated monthly monitoring, increase in cost for services to be provided by \$92.74 for the remainder of FY 23/24.
One time install cost of \$5,763.37, and an ongoing annual increase of \$508.04 to the General Fund. Fiscal year 23/24, total cost to GF is \$7,198.07 and is currently within the General Services Division budget.

Human Resources

- 3.4 Approve the revised departmental allocation listing effective April 2, 2024.

No fiscal impact.

Sheriff

- 3.5** Approve amendment number 1 to the agreement with American Alarm, increasing the maximum cost by \$18,500 per fiscal year to provide annual inspections, maintenance, and do as needed repairs for the fire alarm and intercom at the new Jail facility.

Up to \$20,000 per fiscal year from the Jail budget.

- 3.6** Approve amendment number 1 to the agreement with Morris Refrigeration, reducing the maximum cost by \$10,000 and adding per fiscal year, and updating exhibit B, to provide maintenance to the Trinity County Sheriff's Jail Kitchen.

Not to exceed \$15,000 per fiscal year from the Sheriff's budget.

- 3.7** Approve a memorandum of understanding with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) to provide participating agencies with a paperless firearm trace submission system and trace analysis module that is readily accessible, and ratify the Sheriff's signature.

No fiscal impact.

- 3.8** Adopt a resolution which removes from the Sheriff's Office Capital Asset Inventory Listing: Asset ID , 12995, User Inmate Management System.

No fiscal impact.

Transportation

- 3.9** Approve agreement with Albina Asphalt to provide Asphaltic Emulsions Schedule I, for chip sealing and fog sealing roads.

Based on department needs and the availability of each vendor, up to \$250,000 is anticipated to be delivered, in total, between both vendors for Schedule I.

- 3.10** Approve an agreement with Eagle Rock In. to provide Asphalt Concrete and Premix Schedule I to used for road repair and maintenance.

Up to \$250,000 from Fund 105 - Road Maintenance and Rehab (RMRA).

- 3.11** Approve an agreement with Hunt & Sons, Inc. to provide Schedule III and IV Lubricants for the Department of Transportation (DOT), and authorize the Director of Transportation to sign any amendments to the agreement.

Up to \$81,994.44 from Road funds.

- 3.12** Approve an agreement with Thomas R. Bess Inc to provide Asphalt Concrete and Premix Schedule II to use for road repair and maintenance.

Up to \$164,822.50 - Fund 105 Road Maintenance and Rehab (RMRA).

- 3.13** Approve an agreement with Tullis, Inc. to provide Asphalt Concrete and Premix Schedule I to Tullis, Inc, for road repair and maintenance.

Based on department needs and the availability of each vendor, no more than \$250,000 is anticipated to be delivered, in total, between both vendors for Schedule I.

- 3.14** Approve an agreement with VERO Broadband LLC, to VERO FIBER

NETWORKS, LLC for the sale of conduit along Lance Gulch Rd.

Revenue in the amount of \$141,032.38 to Road Funds.

- 3.15** Approve an agreement with V.S.S. Emultech to provide Asphaltic Emulsions Schedule II for chip sealing and fog sealing roads.

\$34,310 from 105 - Road Maintenance and Rehab (RMRA) fund.

- 3.16** Take the following actions regarding a 2017 storm damage repair Trinity Dam Blvd. PM 22.9, County Project No. 17-0411:

1. Adopt the plans and specification for the 2017 storm damage repair Trinity Dam Blvd. PM 22.9, County Project No. 17-0411.
2. Authorize the Director of Transportation to sign the Notice to Contractors;
3. Authorize the Department of Transportation to advertise for competitive bids;
4. Authorize the Director of Transportation to execute a construction contract with the lowest responsive bidder, provided the contract amount does not exceed available project funds; or reduce scope of work to stay within available funds; or to reject all bids; and authorize the Director of Transportation to approve all construction contract change orders up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

Construction cost is estimated to be \$280,000, of that ER funds will reimburse 88.53% of the total cost; and CalOES pays 75% of the remaining cost, leaving 2.87% to be paid with local county match funds from the RMRA Road fund.

- 3.17** Approve a budget adjustment for FY 23/24 Road Construction Reserves - Dept. 1770 Increasing Transfer Out by \$100,000; approve a budget adjustment for FY 23/24 Road Reserves - Dept. 1760 Increasing Transfers In and Transfer Out by \$250,000; and approve a budget adjustment for FY 23/24 for Public Works - Dept. 3000 increasing Transfer In by \$350,000 and Transfer Out by \$250,000.

No impact to the General Fund; current cash balance in Road Construction Reserves - Fund 104 is \$303,522.78; in Road Reserves - Fund 103 is \$957,5853.98 and in Road Fund - Fund 102 is \$425,546.92

Trinity County Transportation Commission

- 3.18** Approve the following appointment to the Social Services Transportation Advisory Council (SSTAC) as recommended by the Transportation Commission:

- Angela Berglund to the primary position of Social Service Provider for Disabled Individuals with Elizabeth Hamilton as an alternate for a term that expires December 31, 2026.

No fiscal impact.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Clerk/Recorder/Assessor

- 4.1** Receive information from Trinity County elections official on the maps used during the March 2024 election.

Cannabis

- 4.2** Introduce and waive the reading of an ordinance amending Trinity County Code Section 17.43.050 pertaining to Commercial Cannabis Cultivation Regulations.
No impact to the General Fund.

County Administrative Office

- 4.3** Discuss and receive board direction on the Overlay Zone concept for cannabis businesses and other potential business opportunities within Trinity County.
Unknown

Human Resources

- 4.4** Appoint Christine Gaffney as the Auditor Controller effective April 1, 2024 to serve the remainder of the term expiring end of December 2026.
Approximate cost in salary and benefits per month for the Auditor/Controller at A step is \$14,129.

CLOSED SESSION

- 5.1** Government Code Section 54954.5(e) - Public Employee Appointment: County Counsel.

ADJOURN