

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

April 16, 2024

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Zoom was available for this meeting.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

The pledge was led by Chairman Leutwyler.

PRESENTATIONS

Clerk of the Board

- 1.1 Received an update from Connie Stewart regarding the Digital 299 project and the general progress of local broadband development efforts.

County Administrative Office

- 1.2 CAO Tuthill provided a presentation to the Board of Supervisors on the adopted Trinity County Strategic Plan Line of Effort 3, Growth and Development, Objective 3, Key Result 2, Develop a Revitalization Strategy for Trinity County.

Probation

- 1.3 Received a report from the Juvenile Justice Coordinated Council presented by the Chair, Chief Probation Officer Ruby Fierro, and Co-Chair, Valentine Gonzalez, of the annual Juvenile Justice Realignment Block Grant (JJRBG) Annual Plan.

Sheriff

- 1.4 Adopted a proclamation recognizing the week of April 14-20, 2024 as National Animal Control Officer Appreciation Week.

Motion: Jill Cox **Second:** Heidi C Harris **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 1.5 Adopted a proclamation recognizing the week of April 14-20, 2024 as National Public Safety Telecommunicators Week.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Public Comment

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received a report from Sheriff Tim Saxon.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Cannabis Ordinance
b. Tribal Relations

CONSENT CALENDAR

Board of Supervisors

- 3.1 Adopted resolution numbers supporting the Rotary Club of Weaverville's 2024 4th of July events:
- Resolution 2024-022: 2024 4th of July Parade
 - Resolution 2024-023: Parking during 4th of July Parade

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.2 Found no objection to the issuance of a daily alcoholic beverage license to Trinity Trail Alliance to serve alcoholic beverages at the LaGrange Classic Mountain Bike Race to be held at Lowden Park in Weaverville, CA on June 8, 2024.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.3 Found no objection to the issuance of a daily alcoholic beverage license to Weaverville Chamber of Commerce to serve alcoholic beverages at the Street Dance to be held at 11 Court Street, in Weaverville, CA on May 4, 2024.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.4 Ratified the Chairmans signature on a letter of support for Rocky Mountain Elk Foundation Fund raising Banquet that happened on April 13, 2024 .

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

- 3.5 Approved a budget adjustment for FY 23/24 for Grants Admin - Dept 8193 increasing Transfers Out by \$632,000 and approved a budget adjustment for FY 23/24 for Housing - Dept 8118 increasing Transfers In by \$632,000.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.6 *This item was pulled from consent calendar and consider seperatly.*
Approved a budget adjustment for FY 23/24 for AB102 Veterans Hall Modernization - Dept 8403 increasing revenues by \$1,500,000, Services and Supplies by \$2,000 and Interfund Expenses by \$20,000.

Motion: Jill Cox **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 3.7 Approved an agreement with Renegade Health LLC to provide by mail Sexually Transmitted Infection (STI) testing and treatment services that includes a telehealth component for consultation and follow-up.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.8 Approved an amendment with the California Department of Public Health Sexually Transmitted Disease Branch to amend the extending the term date and decreasing maximum to \$\$305,946 of the agreement for the Disease Intervention Specialist (DIS) Workforce Development project.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.9 Approved amendment number 1 to the agreement with Emergency Vehicle Outfitting Company, increasing the max cost by \$100,000; to provide purchase, installation, removal, maintenance, and programming of handheld and mounted radios and necessary ancillary equipment to support current, efficient, and effective radio communications for Health and Human Services staff.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.10 Approved amendment number 3 to the agreement with Propio LS, LLC dba Telanguage, LLC, amending the vendor name, revising the maximum cost by \$10,000 per fiscal year, and revising the services and rates; to provide interpretation/translation services.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.11 Approved a budget adjustment for FY 23/24 for Health - Dept 4402, increasing Revenues by \$875,694, Transfer In by \$71,550, Services & Supplies by \$46,961, and Interfund Expenses by \$150,283; and approved a budget adjustment for FY 23/24 for Realignment: Health Services - Dept. 8493 increasing Revenues by \$250,000 and Transfer Out by \$71,550.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Information Technology

- 3.12 Approved amendment number 2 to the agreement with Velocity Communications, INC, updating the service agreement outlining new terms, updating exhibit A and requesting an increase Mbps to commence, to provide bandwidth service from 250 Mbps to 1 Gbps.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Probation

- 3.13 Authorized the Chairman to sign a letter in opposition of SB 1057: Elementary and secondary education: omnibus bill.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14 Authorized the Chairman to sign a letter in opposition of AB 2882; California Community Corrections Performance Incentives.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.15 Adopted Resolution Number 2024-024 which removes from the Probation Department's Capital Asset Inventory listing: Asset ID # 13198 - Ford 500 Vin#1FAFP26186G176639

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.16** Approved an agreement with the California Department of Parks and Recreation Division of Boating and Waterways Financial Aid Program for FY 24/25.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.17** Approved amendment number 3 to the agreement with Central Valley Toxicology, updating Exhibit B for coroner fee schedule and increasing the maximum cost by \$5,000 per fiscal year, to provide forensic toxicology services.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.18** Approved amendment number 1 to the agreement with Highway Specialty Company, Inc. extending the term to December 31, 2024 ; increasing the maximum cost by \$16,225; updating exhibit A& B; increasing the scope of work and amending the Fee schedule to repair guardrail damage during an accident on Hyampom Road on 1/24/24.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.19** Approved an memorandum of understanding with Cal Fire to provide assistance with the performance of conservation projects such as fuels management and hazards reduction in the County of Trinity, and ratified the Director of Transportation's signature on the memorandum of understanding.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Trinity County Transportation Commission

- 3.20** Adopted Resolution Number 2024-025 which executes the Fiscal Year 23/24 Low Carbon Transit Operations Program for Trinity Transit.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Veterans Services

- 3.21** Authorized Board of Supervisors Chair to sign the letter of support for AB 46: Personal income taxes: exclusion: Military Services Retirement and Surviving Spouse Benefit Payment Act.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Board of Supervisors

- 4.1 Discussed and provided direction on voting for Rural Caucus Boundaries at the CSAC meeting for Trinity county to stay in the pink boundaries.
- 4.2 Appointed Supervisor Luetwyler as primary member for the year 2024 to The North State Planning & Development Collective and authorized the Chairman to sign the letter of support.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 4.3 Waive provision 2C of the County Fee Waiver Policy, find that the Trinity County Fair provides a public benefit, and approve their application for waiver of County fees waiving Solid Waste fees in the amount of \$8,320.

County Administrative Office

- 4.4 Took the following actions regarding the upgrade of our Accounting/Financial System Software:
1. Ratified County Administrative Officer (CAO) Trent Tuthill's signature on amendment number 1 to the agreement with Central Square to complete the upgrade of our financial software from version 16.2 to 23.1 and increase the maximum cost by \$113,100.83 for the upgrade and related training/support costs to provide access to the County's Accounting/Financial system;
 2. Authorized the CAO to sign any future amendments needed for training on modules not currently being utilized and/or to keep our software up to date; and
 3. Authorized the CAO and Auditor/Controller to sign any budget adjustments necessary to utilize LATCF funds to cover the costs associated with the upgrade and necessary training/support.

Received comments from CAO Trent Tuthill.

- 4.5 Discuss and receive Board of Supervisors direction to staff regarding what option to use/establish to process the three existing opt out requests from 2020/2021. The three specific requests are identified as Hettenshaw, Lewiston 3 and East Weaver Branch requests.

Cannabis

- 4.6 Introduce and waive the reading of an ordinance amending Trinity County Code Section 17.43.090 pertaining to Commercial Cannabis Cultivation General Plan Update fees.
- 4.7 Waive the reading of and enact an ordinance amending Trinity County Code Section 17.43.050 pertaining to Commercial Cannabis Cultivation Regulations introduced April 2, 2024.

CLOSED SESSION

- 5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation; Significant exposure to litigation; No. of Cases: 1:Prop 26
- 5.2 Government Code Section 54954.5(e) - Public Employee Appointment: County Counsel.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:


Deputy