

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

April 2, 2024

Chairman

Supervisor Ric Leutwyler - District 1

Vice-Chairman

Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2

Supervisor Heidi Carpenter-Harris- District 4

Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

pledge was led by Supervisor Carpenter - Harris.

PRESENTATIONS

Clerk of the Board

- 1.1 Received an update from U.S. Forest Service Forest Manager Tara Jones, regarding matters of interest in Trinity County.

Planning and Zoning

- 1.2 Received a presentation from consultant group Mintier Hamish Project Manager Ryan Lester regarding the Housing Element Update.

Received comments from Community Development Director Ed Prestley, Minter Hamish Principle Owner Jim Hamish, and Planner Bella Hedtke.

Public Comment

Received comments from Matt Jefferson and Veronica Kelly - Albiez.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Did not receive reports from Department Heads.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Cannabis Ordinance
b. Tribal Relations

CONSENT CALENDAR

Behavioral Health Services

- 3.1 Approved a budget adjustment for FY 23/24 for Substance Use Disorder - Dept. 4230 increasing Revenues by \$206,835 and increasing Services & Supplies by \$60,000.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.2 Authorized the Chair to sign a daily alcoholic beverage license to The Watershed and Training Center to serve alcoholic beverages at their mixer to be held at Veterans Memorial Hall at 109 Memorial Dr, Weaverville, CA 96093 on May 4, 2024.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

General Services

- 3.3 Approved amendment number 1 to the agreement with California Safety Company, increasing the maximum cost by \$508.04 per fiscal year; updating exhibit A & B updating service and agreements and updating compensation and fees to be paid; updating Paragraph G with paragraph 5 under indemnification to provide ,monitoring of fire alarm at 11 court street (Courthouse), and include a one time charge for replacement lease equipment, and an installation charge of \$5,763.37, including pro-rated monthly monitoring, increase in cost for services to be provided by \$92.74 for the remainder of FY 23/24.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 3.4 Approved the revised departmental allocation listing effective April 2, 2024.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.5 Approved amendment number 1 to the agreement with American Alarm, increasing the maximum cost by \$18,500 per fiscal year to provide annual inspections, maintenance, and do as needed repairs for the fire alarm and intercom at the new Jail facility.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.6** Approved amendment number 1 to the agreement with Morris Refrigeration, reducing the maximum cost by \$10,000 and adding per fiscal year, and updating exhibit B, to provide maintenance to the Trinity County Sheriff's Jail Kitchen.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7** Approved a memorandum of understanding with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) to provide participating agencies with a paperless firearm trace submission system and trace analysis module that is readily accessible, and ratified the Sheriff's signature.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.8** Adopted Resolution Number 2024-021 which removes from the Sheriff's Office Capital Asset Inventory Listing: Asset ID , 12995, User Inmate Management System.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.9** Approved agreement with Albina Asphalt to provide Asphaltic Emulsions Schedule I, for chip sealing and fog sealing roads.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.10** Approved an agreement with Eagle Rock In. to provide Asphalt Concrete and Premix Schedule I to used for road repair and maintenance.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.11** Approved an agreement with Hunt & Sons, Inc. to provide Schedule III and IV Lubricants for the Department of Transportation (DOT), and authorized the Director of Transportation to sign any amendments to the agreement.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.12** Approved an agreement with Thomas R. Bess Inc to provide Asphalt Concrete and Premix Schedule II to use for road repair and maintenance.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.13** Approved an agreement with Tullis, Inc. to provide Asphalt Concrete and Premix Schedule I to Tullis, Inc, for road repair and maintenance.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14** Approved an agreement with VERO Broadband LLC, to VERO FIBER NETWORKS, LLC for the sale of conduit along Lance Gulch Rd.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.15** Approved an agreement with V.S.S. Emultech to provide Asphaltic Emulsions Schedule II for chip sealing and fog sealing roads.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.16** Took the following actions regarding a 2017 storm damage repair Trinity Dam Blvd. PM 22.9, County Project No. 17-0411:

1. Adopted the plans and specification for the 2017 storm damage repair Trinity Dam Blvd. PM 22.9, County Project No. 17-0411.
2. Authorized the Director of Transportation to sign the Notice to Contractors;
3. Authorized the Department of Transportation to advertise for competitive bids;
4. Authorized the Director of Transportation to execute a construction contract with the lowest responsive bidder, provided the contract amount does not exceed available project funds; or reduce scope of work to stay within available funds; or to reject all bids; and authorize the Director of Transportation to approve all construction contract change orders up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.17 Approved a budget adjustment for FY 23/24 Road Construction Reserves - Dept. 1770 Increasing Transfer Out by \$100,000; approved a budget adjustment for FY 23/24 Road Reserves - Dept. 1760 Increasing Transfers In and Transfer Out by \$250,000; and approved a budget adjustment for FY 23/24 for Public Works - Dept. 3000 increasing Transfer In by \$350,000 and Transfer Out by \$250,000.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Trinity County Transportation Commission

- 3.18 Approved the following appointment to the Social Services Transportation Advisory Council (SSTAC) as recommended by the Transportation Commission:
- Angela Berglund to the primary position of Social Service Provider for Disabled Individuals with Elizabeth Hamilton as an alternate for a term that expires December 31, 2026.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Recieved comments from Matt Jefferson and Veronica Kelly - Albiez.

COUNTY MATTERS

Clerk/Recorder/Assessor

- 4.1 Received information from Trinity County elections official on the maps used during the March 2024 election.

Received comments from Calerk/Recorder/Assesor Shanna White, Patty Hymus, and John Hamilton.

Cannabis

- 4.2 Introduce adnd waived the reading of an ordinance amending Trinity County Code Section 17.43.050 pertaining to Commercial Cannabis Cultivation Regulations.

Received comments from Cannabis Division Director Drew Plabani, Adrian Keys, Lisa, Wright, Bella Lor, Bee Lor, Veronica Kelly-Albiez, John Brower, and Karla Avlia.

County Administrative Office

- 4.3 Discussed and received board direction on the Overlay Zone concept for cannabis businesses and other potential business opportunities within Trinity County.

Received comments from CAO Trent Tuthill, Adrian Keys, Lisa Wright, Matt Jefferson, Steve Lyon, Dana Hauser, John Brower, Veronica Kelly- Albiez, Jeff Ghadila, Karl from Hayfork and Minter Hamish Principle Owner Jim Hamish.

Human Resources

- 4.4 Appoint Christine Gaffney as the Auditor Controller effective April 1, 2024 to serve the remainder of the term expiring end of December 2026.

CLOSED SESSION

- 5.1 Government Code Section 54954.5(e) - Public Employee Appointment: County Counsel.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy